

SELF STUDY REPORT



PANCHAYAT SAMITI COLLEGE, GAISILAT

ESTD.-1989

P.S. DEGREE COLLEGE, GAISILAT

P.O.- GAISILAT, DIST.- BARGARH, ODISHA
Pin - 768037

SUBMITTED
TO
NAAC

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
2/4.Dr. Rajkumar Road, P.O Box No 1075, Rajaji Nagar
Bengaluru - 560010, India



PANCHAYAT SAMITI DEGREE COLLEGE

GAISILAT, CODE-03104305

www.psdegreecollegegaisilat.org, Email-prlgaisilat@gmail.com,

At/P.O.-GAISILAT-768037, DIST-BARGARH (ODISHA), PH: (06683) 226602

Letter No.116

Date.30.03.2016

To

The Director
National Assessment & Accreditation Council
Post Box-1075, Nagarbhavi,
Bengalore-560075,
Karnatak, India.

Sub- Submission and uploading of Self –Study- Report (SSR)- 1st Cycle,2016.

Esteemed Sir,

It's a matter of great pleasure in us to submit and upload the "Self-Study-Report (SSR)"- 1st Cycle 2016 in respect of Panchayat Samiti (Degree) College, Gaisilat, Dist. Bargarh, Odisha at your end for your kind reference and necessary action in relation to Assessment & Accreditation. The self study report has been prepared with the assistance of steering Committee members of the college and strictly as per current guideline of the NAAC which may kindly be acknowledged and at the same time we ardently look forward to here from you your decision regarding Peer Team inspection to our college.

With high regards

Yours sincerely,


(Jagadish Kumar Thakur)
Principal
P.S. Degree College, Gaisilat
Dist. Bargarh

CONTENTS

<u>Items</u>	<u>Page No.</u>
---------------------	------------------------

History of the College	
Message of Principal	
SWOC Analysis	01
Profile of the College	02-11

Criterion wise Inputs

Criterion I: Curricular Planning and Implementation	12-19
Criterion II: Teaching, Learning and Evaluation	20-40
Criterion III: Research, Consultancy and Extension	41-59
Criterion IV: Infrastructure and Learning Resources	60-74
Criterion V: Student Support and Progression	75-87
Criterion VI: Governance, Leadership and Management	88-103
Criterion VII: Innovations and Best Practices	104-109

Evaluative Reports of the Departments:

Department of Economics	110-115
Department of English	116-121
Department of Education	122-127
Department of History	128-133
Department of Odia	134-139
Department of Political Science	140-145
Department of Sanskrit	146-151
Compliance Certificate	
Declaration by the Head of the Institution	

Annexure

2 (f) 12 (b) Certificate	
Affiliation Certificate	
College Registration	
Grant Permission	
G.B Approval	
UGC Grant	
All india Survey Report	
Income Expenditure & Audit Report	
Holiday List	

HISTORY OF THE COLLEGE

Panchayat Samiti (Degree) College is named after the name of Panchayat Samiti (Block) of Gaisilat, in which Gram Panchayats of the area are also units. The institution was established in the year 1989-90 with a modest strength of 12 teachers, 07 Non-Teaching staff and 662 Students. The role of Sarapanch, Samiti Members and chairman of the Block can't be forgotten. They have contributed a lot to the formation and development of the college.

Panchayat Samiti (Degree) College Gaisilat is situated in the Gaisilat Block of Padampur sub-division in the Bargarh District, Odisha, in the middle point of Padampur and Loisingha PWD (State) Road. The college was established with the initiative of local people. The college has got Govt. permission and concurrence in the year 1991-92. It is affiliated to Sambalpur University in the same year and has got the status of 2 (f) and 12 (b) from the UGC in 2007. Our mission is to provide quality higher education at an affordable price to the rural populace.

The Crest of our college bears the Slogan "Vidya- Dadati- Vinayam" a parable from the teaching of the ancient sages, meaning, ' learning gives humility ' to mankind. The pictures of the crest namely, Mashal, (flam-beau), Indicating youthful spirit, Deepa (earthen lamp), indicating light of knowledge, open Book, indicating Labour of students, The Ashok Chakra/ (The Wheel), indicating valour. The garland of flowers covering around represents the beauty or culture of the area as well as the institution.

When the college was established in 1989-90, the then Governing Body and the staff members worked hard for the existence of the college, as the literacy rate at that time was poor and women Education was not paid due attention. By this time, the college has attained its youth hood and has become the torchbearer in the field of higher education in a drought-prone, rural, remote area densely inhabited by the tribal and backward people.

Within this time the college has stepped up in the path of progress and got Hons. Facility in 07 subjects, namely History, Odia, Pol. Sc., Education, Sanskrit, English & Economics.

From the Year 1996 first Hons. Subject was opened in History. Our students in different hons. Subjects have been doing well at the University Examinations, which is a matter of pleasure for us. It will not be inappropriate to mention here that by this years the institution has occupied a prominent place in imparting higher education in the Bargarh District and adjoining area of Bolangir District.

Even though the college is situated in rural area, it is well-connected by public transport with the Sub-Division headquarter i.e. Padampur, which is 28 k.m. away, and 40 k.m. away from Bolangir, where Railway facility and Bus facility are available to all the important places of Odisha. Of course, our college is nearer to Patnagarh and Kantabanji also, where Bus facility and Railway facility are always available. It is also nearer to Diptipur, the place which connects us with the Dist. Headquarter of Bargarh via sohela and Bijepur.

Looking into the above facts, we believe that the quality of education will be further enhanced if our college will be accredited by NAAC.



PANCHAYAT SAMITI DEGREE COLLEGE

GAISILAT, CODE-03104305

www.psdegreecollegegaisilat.org, Email-prlgaisilat@gmail.com.

At/P.O.-GAISILAT-768037, DIST-BARGARH (ODISHA), PH: (06683) 226602

MESSAGE OF THE PRINCIPAL

Panchayat Samiti (Degree) College is a Govt. – Aided institution. It is the only and the last resort of the people coming under the Gaisilat Block as well as neighbouring Panchayats of Bolangir District. The selfless efforts of a handful of founder-members paved the way of its birth in 1989. A private institution has never been blessed with a golden spoon in its mouth at the time of its inception.

This college has become the cradle of knowledge and wisdom for the parents of the dreaming buds- their sons and daughters. The college has produced scholars and sportsmen of University and state level repute.

Though the college is yet to feel the blessing touch of NAAC accreditation, still it is has started its marathon race for all-round infrastructural development. Now the G.B. members and staff have equipped themselves with an ocean of zeal, inspiration and dedication to get victory over the challenges ahead. We are waiting for the day to win the NAAC certificate of UGC.

(Jagadish Kumar Thakur)

Principal

P.S. Degree College, Gaisilat

P.S. Degree College, Gaisilat
Dist. Bargarh

SWOC ANALYSIS

SWOC ANALYSIS OF THE COLLEGE

STRENGTH:

- Good infrastructural facility.
- Positive leadership of the Principal.
- Departmental Seminars.
- Research activities tie-up with local NGO.
- Honours in maximum subjects.

WEAKNESS:

- Location problem of the institution.
- Constraint of finance for overall development of the college.
- Lack of adequate Infrastructure.
- Poor and socially backward students to cope up with the changing global scenario.
- English foundation is weak in most of the students.
- Student's lack of personality is a hindrance for employability standard.

OPPORTUNITY:

- MLA and MP LAD, WODC, RUSA, State Government infrastructural assistant and UGC grants are the main opportunity to tackle the financial constraint of the institution.
- Remedial classes for ST, SC, OBC and government scholarship scheme are available.
- Spoken English classes are conducted by the college.
- Career orientation and personality development programmes are conducted by college.

CHALLENGES:

- To avail more and more MP and MLA LAD, WODC, RUSA, State Government Infrastructural development assistance and UGC funds.
- To propose the management for construction of required infrastructures.
- To train up the students for self employment and improve their socio economic Status.
- To improve the English standard of the students through spoken English classes and Personality development programme.

PROFILE OF THE COLLEGE

P.S. (DEGREE) COLLEGE, GAISILAT
SECTION-B PREPARATION OF SELF- STUDY
Profile of the College

1. Name and Address of the College:

Name :	P.S. (DEGREE)COLLEGE GAISILAT		
Address :	AT/PO-GAISILAT, VIA/PS-GAISILAT, DIST-BARGARH STATE- ODISHA, PIN-768037		
City :	BARGARH	State : ODISHA	
Website :	www.psdegreecollegegaisilat.org		

2. For Communication:

Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Mr. Jagadish Kumar Thakur	O: R:	9938321424		prlgaisilat@gmail.com
Steering Committee Co-ordinator	Mr. Shrikanta Kumar Sahu	O: R:	9938387710		s.srikanta99@gmail.com

3. Status of the Institution:

Affiliated College:	✓
Constituent College	
Any other (specify)	

4. Type of Institution:

a. **By Gender**

i.	For Men	
ii	For Women	
iii	Co-education	✓

b. **By Shift**

i	Regular	
ii	Day	✓
iii	Evening	

5. It is a recognized minority institution?

Yes	<input type="checkbox"/>
No	<input checked="" type="checkbox"/>

If yes specify the minority status (Religious/linguistic/ any other) and provide Documentary evidence.

6. Sources of funding:

Government	<input type="checkbox"/>
Grant-in-aid	<input checked="" type="checkbox"/>
Self-Finance	<input type="checkbox"/>
Any other	<input type="checkbox"/>

7. a. Date of establishment of the college: 05.10.1990 (dd/mm/yyyy)

b. University to which the college is affiliated /or which governs the college (If it is a constituent college) **Sambalpur University**

c. Details of UGC recognition:

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks(If any)
i. 2 (f)	24.08.2007	
ii. 12 (B)	24.08.2007	

(Enclose the Certificate of recognition u/s 2 (f) and 12 (B) of the UGC Act)

d. Details of recognition/approval by statutory/regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.)

Under Section/ clause	Recognition/Approval details Institution /Department Programme	Day, Month and Year(dd- mm-yyyy)	Validity	Remarks
i. 6/Edn. Odisha Act.	Permanent Recognition	03.02.2004	Permanent	
ii. 011245 /ASW	Permanent Affiliation of Sambalpur University	24.12.2005	Permanent	

(Enclose the recognition/approval letter)

8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

Yes

No

If yes, has the College applied for availing the autonomous status?

Yes No

9. Is the college recognized?

a. by UGC as a College with Potential for Excellence (CPE)?

Yes No

If yes, date of recognition: (dd/mm/yyyy)

b. for its performance by any other governmental agency?

Yes No

If yes, Name of the agency and

Date of recognition: (dd/mm/yyyy)

10. Location of the campus and area in sq.mts:

Location *	Rural
Campus area in sq. mts.	72666 Sqmts. (5.00Acres)
Built up area in sq. mts.	2000 Sqmts.

(* Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

- Auditorium/seminar complex with infrastructural facilities
- Sports facilities

➤ Play ground : 01

➤ Swimming pool : No

➤ Gymnasium : No

- Hostel Not Available

➤ Boys' hostel

- i. Number of hostels
- ii. Number of inmates

iii. Facilities (mention available facilities)

➤ Girls' hostel

- i. Number of hostels
- ii. Number of inmates
- iii. Facilities (mention available facilities): **Under Construction**

➤ Working women's hostel Not Available

- i. Number of inmates
- ii. Facilities (mention available facilities)

- Residential facilities for teaching and non-teaching staff (give numbers available — cadre wise)

- Cafeteria- No
- Health centre – No

(Dependant on Govt CHC which is 100mts. away from the College campus)

First aid, Inpatient, Outpatient, Emergency care facility, Ambulance.....

Govt. Ambulance facility are available, in case of Emergency

Health centre staff –

✓

Qualified Nurse Full Time

Part Time

- Facilities like banking, post office, book shops: - **No**
- Transport facilities to cater to the needs of students and staff: **No**
- Animal house : **No**
- Biological waste disposal : **No**
- **Generator or other facility for management/regulation of electricity and Voltage** : **Yes-01 (15 KV)**
- Solid waste management facility : **No**
- Waste water management : **Yes**
- Water harvesting : **No**

12. Details of programmes offered by the college (Give data for current academic year):

Programme Level	Name of the Programme /Course	duration	Entry Qualification	Medium of Instruction	Sanctioned /Approved Student strength	No. of student admitted
Under-Graduate	B.A.	3 Yrs.	Higher Secondary	English Odia	256	307
Certificate Courses						
UG Diploma						
Any Other (specify and provide details)						

13. Does the college offer self-financed Programmes?

Yes No ✓

If yes, how many?

14. New programmes introduced in the college during the last five years if any?

Yes	✓	No		Number	02
-----	---	----	--	--------	-----------

15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

Faculty	Departments (eg. Physics, Botany, History etc.)	UG	PG	Research
Science				
Arts	English, Odia, Sanskrit, Pol.Sc., History, Education, Economics	✓		
Commerce				
Any Other(Specify)				

16. Number of Programmes offered under (Programme means a degree course like B.A., B. Sc., MA, and M.Com...)

a. Annual system

b. Semester system

c. Trimester system

17. Number of Programmes with

a. Choice Based Credit System

b. Inter/Multidisciplinary Approach

c. Any other (specify and provide details)

18. Does the college offer UG and/or PG programmes in Teacher Education?

Yes No

If yes,

a. Year of Introduction of the programme(s).....
(dd/mm/yyyy) and number of batches that completed the programme

b. NCTE recognition details (if applicable)
Notification No.: **Not Applicable**
Date:..... (dd/mm/yyyy)
Validity:.....

c. Is the institution opting for assessment and accreditation of Teacher Education Programme separately?
Yes No

19. Does the college offer UG or PG programme in Physical Education?

Yes No

If yes,

a. Year of Introduction of the programme(s) (dd/mm/yyyy)
and number of batches that completed the programme

b. NCTE recognition details (if applicable)
Notification No.:
Date: (dd/mm/yyyy)
Validity:

c. Is the institution opting for assessment and accreditation of Physical Education Programme separately?
Yes No

20. Number of teaching and non-teaching positions in the Institution

Positions	Teaching faculty						Non-teaching staff		Technical staff	
	Professor		Associate Professor		Assistant Professor					
	*M	*F	*M	*F	*M	*F	*M	*F	*M	*F
Sanctioned by the UGC / University/ State Government			08	00	00	00	00	00	00	00
Recruited			08	00	00	00	00	00	00	00
Yet to recruit			00	00	00	00	00	00	00	00
Sanctioned by the Management/ society or other authorized bodies			00	04	00	00	00	02	01	00
Recruited			00	04	00	00	00	02	01	00
Yet to recruit			00	00	00	00	00	00	00	00

*M-Male *F-Female

21. Qualifications of the teaching staff:

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.							
Ph.D.					01	00	01
M.Phil.							
PG					07	00	107
Temporary teachers							
Ph.D.							
M.Phil.					00	01	01
PG					00	03	03
Part-time teachers							
Ph.D.					01	00	01
M.Phil.							
PG					01	00	01

22. Number of Visiting Faculty /Guest Faculty engaged with the College. **02**

23. Furnish the number of the students admitted to the college during the last four academic years.

Categories	Year 1 2012-13		Year 2 2013-14		Year 3 2014-15		Year 4 2015-16	
	Male	Female	Male	Female	Male	Female	Male	Female
SC	16	07	17	14	23	15	26	30
ST	14	09	16	14	15	15	27	28
OBC	31	32	40	41	67	64	83	92
General	03	05	02	03	05	04	13	08
Others	00	00	00	00	00	00	00	00

24. Details on students enrolment in the college during the current academic year:

Type of students	UG	Total
Students from the same state where the college is located	662	662
Students from other states of India		
NRI students		
Foreign students		
Total	662	662

25. Dropout rate in UG and PG (average of the last two batches)

UG PG

26. Unit Cost of Education

(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled)

(a) Including the salary component

(b) Excluding the salary component

27. Does the college offer any programme/s in distance education mode (DEP)?

Yes No

If yes,

(a) is it a registered centre for offering distance education programmes of University

Yes No

(b) Name of the University which has granted such registration.

(c) Number of programmes offered

(d) Programmes carry the recognition of the Distance Education Council.

Yes No

28. Provide Teacher-student ratio for each of the programme/course offered **01:36**

29. Is the college applying for

Accreditation: **Cycle 1** Cycle 2 Cycle 3 Cycle 4

Re-Assessment:

(Cycle 1 refers to first accreditation and Cycle 2, Cycle 3 and Cycle 4 refers to re- accreditation)

30. Date of accreditation* (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only) **N/A**

Cycle 1: (dd/mm/yyyy) Accreditation Outcome/Result.....

Cycle 2: (dd/mm/yyyy) Accreditation Outcome/Result.....

Cycle 3: (dd/mm/yyyy) Accreditation Outcome/Result.....

***Kindly enclose copy of accreditation certificate(s) and peer team report(s) as an annexure.**

31. Number of working days during the last academic year.

243

32. Number of teaching days during the last academic year

180

(Teaching days means days on which lectures were engaged excluding the examination days)

33. Date of establishment of Internal Quality Assurance Cell (IQAC)

IQAC **19.08.2015** (dd/mm/yyyy)

34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to

NAAC.

AQAR (i) (dd/mm/yyyy)

AQAR (ii) (dd/mm/yyyy)

AQAR (iii) (dd/mm/yyyy)

AQAR (iv) (dd/mm/yyyy)

35. Any other relevant data (not covered above) the college would like to include. (Do not include explanatory/descriptive information)

CRITERION WISE INPUTS

CURRICULAR PLANNING AND IMPLEMENTATION

Criteria - wise Inputs

CRITERION I: CURRICULAR ASPECTS

1.1 Curriculum Planning and Implementation

1.1.1 State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.

Vision:

To impart education to the most neglected human recourses of the back ward area with affordable fee and to inculcate and implement latest teaching learning technology to ensure employability. To ensure women's empowerment through proper education and to establish social commitment among the students. To stop migration for employment specially in western part of Odisha the teachers motivate the students for higher studies.

Mission:

To aware parents to allow their children to continue their higher studies. To regular in their class. To have their exposure by participating in seminars, workshops and different extension activities. To acquire knowledge how to handle latest teaching learning tools and to have more expertise in both writing and communication skill to compete with the current competitive job market.

Objectives:

To bring the students from the backward, downtrodden and venerable society to the main stream.

1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

The curriculum designs and development plans for effective implementation are prepared by Sambalpur University to which the College is affiliated. Hence, there is least scope for the College to design the curriculum. However at the on – set of every Academic session, the prescribed curriculum by the University for every Department are well planned for implementation by the Academic committee of the Institution. The plans are designed according to available time and available faculty members during the academic calendar.

Beside this, the Institution holds extra classes for slow and medium learners. To assess the standard of comprehension capability of the students, Unit Tests are conducted. The curriculum progress report is maintained and up dated by every faculty member of all the departments and verified by the Principal on monthly basis.

During the 11th Plan remedial classes were also taken for SC, ST, OBC (Non-creamy) & minority students (UGC sponsored) for pass and Hons course.

1.1.3 What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving teaching practices?

Different types of orientation programme, refresher courses, seminars and short terms courses are conducted by the teachers for effective translating the curriculum and improving teaching practices

1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other statutory agency.

As per the University guidelines all the HODs and associates take their classes in a time bound process and always follow the University syllabus.

1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalisation of the curriculum?

The institution is located in a very backward and far away from the Urban and industry scenario to enhance the research activities in the institution. Still the College has signed a MoU with a local NGO for different kinds of research activities like social justice, development for the farmers to strengthen their financial status by that the parents will more enthusiastic to allow their children for higher study.

1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the University?(number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.

Being an institution of single faculty and faraway from the University, we are deprived of such facilities but taking feedback on curriculum is a regular practice which submitted to the University through Principal.

1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university)by it? If 'yes', give details on the process ('Needs Assessment', design, development and planning) and the courses for which the curriculum has been developed.

Not Applicable at all.

1.1.8 How does institution analyze/ensure that the stated objectives of Curriculum are achieved in the course of implementation?

Followed by the objectives of the institution all the stakeholders including teachers extend their full and whole hearted cooperation to make the programme success.

1.2 Academic Flexibility

1.2.1 Specifying the goals and objectives give details of the Certificate/diploma/ skill development courses etc., offered by the Institution.

University conducts annual examination and issues certificates for the degree course. The details of Bachelor's Degree course offered by the institution are given below in tabulated form:

Programme offered	Details
Bachelor of Arts	Hons:-History, Political Science, Education, Economics, Sanskrit, English, Odia (<i>Core Subjects</i>).
	Pass:-History, Political Science, Education, Economics, Sanskrit, Odia (<i>Core Subjects</i>).
	Elective:-Landmark in Indian History (LIH), Indian Economy (IEC), Indian Polity (IPO), Education, Sanskrit.
	Compulsory:- English, Odia, Indian Society and Culture (ISC), Environmental Studies (ES).

The goals and objective of the institution has already clearly defined as above. The main objective is to empower the girls students to stand on their own feet and to keep themselves physically fit through different skill development programmes and certificate course like

Tailoring, mushroom culture, music and computer training course
Marshall Art.

1.2.2 Does the institution offer programmes that facilitate twinning /dual degree? If 'yes', give details.

No

1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability. Issues may cover the following and beyond:

Range of Core / Elective options offered by the University and those opted by the college: The elective options are Land mark in Indian History, Indian Polity Sanskrit, Odiya, Education and Indian Economy. Skill development courses are imparted such as tailoring, Computer application, Soft and Communication skill etc.

- Choice Based Credit System and range of subject options: **No**
- Courses offered in modular form : **No**
- Credit transfer and accumulation facility : **No**
- Lateral and vertical mobility within and across programmes and courses : **No**
- Enrichment courses: Writing skill, Communication skill and spoken English.

1.2.4 Does the institution offer self-financed programmes? If 'yes', list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.

Institution does not run any self financed programme like engineering and management institutions but has introduced add-on courses on Computer for both students and faculties.

1.2.5 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If 'yes' provide details of such programme and the beneficiaries.

Yes, the institution provides additional skill development programmes through certificate course like Tailoring, mushroom culture, music and computer training course Marshall Art.

1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice" If 'yes', how does the institution take advantage of such provision for the benefit of students?

No

1.3 Curriculum Enrichment

1.3.1 Describe the efforts made by the institution to supplement the University's Curriculum to ensure that the academic programmes and Institution's goals and objectives are integrated?

Remedial classes for ST/SC and OBC, Doubt clearing classes, mentoring, supplement the University's Curriculum.

1.3.2 What are the efforts made by the institution to enrich and organize the curriculum to enhance the experiences of the students so as to cope with the needs of the dynamic employment market?

Different kinds of platforms are provided to the students to excel in their academic and personality development skilled through the back end support of the faculty which ensure and enhance the experience of

students through the end of the course curriculum which enrich by the concerned mentors with their bold experience and guidance.

1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?

Environmental education is taught to the undergraduate students.

1.3.4 What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?

- **moral and ethical values**

Before starting the class the students assembled in the hall for 10 minutes prayer and listen to quotation of wisdom and they also some.

- **employable and life skills**

Different kind of skill development programme are organised to enhance the employability and life skills.

- **better career options**

The teachers motivate the students to continue the higher studies for a better career option.

- **community orientation**

Different kinds of community orientation programme through NSS, Red Ribbon and Eco-club.

1.3.5 citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?

Feedback are taken from different stakeholders from time to time to enrich the curriculam.

1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes?

Co-ordinator IQAC monitor the entire quality improvement activities in and outside of the institution and review the same in intervals.

1.4 Feedback System

1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?

Taking proper feedback in time from different stakeholders review by the IQAC co-ordinator are the major contribution for the enhancement and sustenance of the quality parameter in all spheres.

1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If 'yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?

Yes, there is a mechanism in the institution to obtain feedback from the students and stake holders and communicated to the University through IQAC cell.

1.4.3 How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes?)

Honours in Political Science, Sanskrit, Odia, Education, Economics and English were introduced in last four years.

TEACHING LEARNING & EVALUATION

CRITERION II: TEACHING - LEARNING AND EVALUATION

2.1 Student Enrollment and Profile

2.1.1 How does the college ensure publicity and transparency in the admission process?

The admission process follows the rules and regulations of the university and it done through SAMS. A wide range of publicity is done through DHE (Director of Higher Education) website, government of Odisha, College web-site and college notice board.

2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the Institution.

The admission procedure is conducted through the basis of examination results, merit basis and through SAMS.

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.

List of Colleges Affiliated to Sambalpur University of the within the area of the Bargarh district	Minimum % cut-off marks	Maximum % cut-off marks
Name of the College	B.A	B.A.
P.S. Degree College, Gaisilat	36.83	51.17
Ghess Degree College, Ghess	35.00	At par with our College
Anchal College, Padampur	42.17	At par with our College
Jamla Degree College, Jamla	35.00	At par with our College

2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If 'yes' what is the outcome of such an effort and how has it contributed to the improvement of the process?

Yes, there is a mechanism in the institution to review the admission process and student profiles annually after the proper review each department confirms about the status of the students on the basis of the merit list and help them to find out the academic weaker students for the development.

2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion

- * **SC/ST**
- * **OBC**
- * **Women**
- * **Differently abled**
- * **Economically weaker sections**
- * **Minority community**
- * **Any other**

The detail tabulation of admitted students for the last 3 years reflects the Institution's commitment towards the National commitment to diversity and inclusion.

Academic Year	2013-14			2014-15			2015-16		
Category	Total No. Admitted	No. Students		Total No. Admitted	No. Students		Total No. Admitted	No. Students	
SC/ST	147	31/30	42	208	38/30		307	56/55	
OBC	147	81	55	208	131		307	175	
Women	147	69	47	208	94		307	158	
Differently abled	147	02	1.40	208	04		307	04	
Economically Weaker sections	147	09	6	208	10		307	14	
Minority community	147	00	00	208	00		307	00	

2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends. i.e. reasons for increase / decrease and action initiated for improvement.

Programmes UG Arts	Number of applications	Number of Students admitted	Demand Ratio
2015- 2016	500	307	1:1.62
2014 - 2015	384	208	1:1.84
2013 - 2014	330	159	1:2.07
2012 - 2013	323	134	1:2.41

2.2 Catering to Student Diversity

2.2.1 How does the institution cater to the needs of differently- abled students and ensure adherence to government policies in this regard?

Cater to the needs of differently- abled students, 5% of the seats are being reserved by the government.

2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details on the process.

After completion of the admission process and before commencement of the new programme, all the faculties conduct an orientation programme in terms of knowledge and skills.

2.2.3 What are the strategies adopted by the institution to bridge the knowledge gap of the enrolled students (Bridge/Remedial/ Add-on/Enrichment Courses, etc.) to enable them to cope with the programme of their choice?

To bridge the knowledge gap of the enrolled students the faculties from the department of English organise enrichment courses and add-on courses to strengthen the communication and writing skill at the entry level. Faculties from every department conduct remedial classes for the academic weaker students.

2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?

Environmental studies are mandatory for the Arts students as per the University curriculum.

2.2.5 How does the institution identify and respond to special educational/learning needs of advanced learners?

The department HOD and the faculty members identify the advanced learners through the examination results and extend their academic supports by clearing the doubts and provide notes and question bank for the advanced learners for better excellence.

2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc. who may discontinue their studies if some sort of support is not provided)?

The department HOD and the faculty members identify the advanced learners through the examination results and extend their academic supports by clearing the doubts and provide notes and question bank for the advanced learners from better excellence. To reduce the dropout every faculty member takes their own interest by inviting their parents to aware them about the performance of the pupils and sometime uses the latest technology by sending SMS. The dropout of the girls students are very negligible due to early marriage. Special doubt clearing classes are conducted for slow learners, economically weaker sections.

2.3 Teaching-Learning Process

2.3.1 How does the college plan and organize the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc.)

The institution follows the academic calendar prepared by the University. Teaching plan and evaluation blue print has been designed to be followed by the University System.

2.3.2 How does IQAC contribute to improve the teaching -learning process?

The institution has established IQAC from 2016-17 as pre-requisite for the assessment of the institution to enhance quality parameter on permanent basis. One senior teacher has been deputed under the chairmanship of the Principal to plan and design the quality related output in the institution throughout the year. The Institution has yet to receive a sum of Rs. Three Lakhs (3 Lakhs) from UGC but the amount has not yet been credited to our Bank to take quality initiatives in the 12th plan period. Teaching- learning tools and equipments will be purchased once the institution received IQAC funds from UGC.

2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

Teacher of every department act as a mentor and allowed the students to take active part when the interactive session is going on in the class room, ample scope is provided to the advance learners for group discussions and to use the wi-fi facility by downloading latest teaching methods and notes which develop skills like interactive learning, collaborative learning and independent learning among the students.

2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

Students from the Arts Stream are given opportunity to do project works, prepare PowerPoint presentations and task given to write essays, paragraph writings, art of letter writings and motivation done by the faculty members to go for the higher studies, critical thinking, creativity and scientific temper among the students to ensure to transform them into life-long learners and innovators.

2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? Eg: Virtual laboratories, e-learning - resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.

ICT is a part of the innovative practice introduced by the Institution,

2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?

The Institution encourages the faculty to attend seminars, workshop, and refresher-orientation course whenever organized at the university, state and national level. The knowledge so acquired by the faculties are adopted during their teaching classes. Career orientation programme on Computer Application course conducted by the college provides great help to both teachers and students regarding the changing the global scenario of education system. Apart from the departmental Seminars, Lecturers by Experts on various issues are conducted from which the faculty and the students get benefit.

The Students and Faculties are exposed to their advanced level of knowledge and skills by using LAN, Wi-Fi, and through LCD Projectors. Every department conduct seminars and workshops in different topics and invite experts to put forth their proceedings.

2.3.7 Detail (process and the number of students \benefitted) on the academic, personal and psycho-social support and guidance services (professional counseling/mentoring/academic advise) provided to students?

Maximum number of students are benefitted and guided by the mentors as and when required. Proper guidance is provided by the mentor to their mentees with homely affairs.

2.3.8 Provide details of innovative teaching approaches/ methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

The Principal and the IQAC Co-ordinator have planned a schedule for the faculties to use latest teaching-learning tools in the class room teaching, seminars and workshops to create an interest of latest teaching-learning practices among the students. The students also show their interest by involving themselves with latest techniques which create an innovative practice on student learning.

2.3.9 How are library resources used to augment the teaching - learning process?

Library has got **3138** titles with journals and magazines, which help its stakeholders to enhance the level of knowledge by utilizing the same facility. The issue and return of books are done through computers.

2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.

The traditional system of the Curriculum runs by the institution through lesson plan, progress register and feedbacks. To overcome the challenges the faculties needed to accustom with more training programmes by the University to run the current syllabus of the University designed by the Board of Studies.

2.3.11 How does the institute monitor and evaluate the quality of teaching learning?

The quality of teaching learning is evaluated through feedback system with the backend support of the IQAC department wise. After receiving the feedbacks the concerned HODs review the same to add new teaching practices to ensure the quality.

2.4 Teacher Quality

2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum.

Keeping in view the workload the Governing Body of the Institution, appoints Lecturers through advertisement and Interview. For this purpose a selection board is formed which comprises of the Subject Expert, members of G.B. Principal and H.O.D. of the concerned department. The list of the successful candidates in order of merit is notified. Then the Principal-cum-Secretary issues appointment letter to the candidate, which later on is approved by the Governing Body. By bringing different policies on grant-in-aid, the State Government regularizes their services in due course of time. In case of the aided staff members, the Principal intimates the Director, Higher Education, Odisha to provide aided staffs for vacancies arising out of transfer or superannuation.

Highest qualification	Professor		Associate Professor		Assistance Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.							
Ph.D.					01	00	01
M.Phil.							
PG					07	00	07
Temporary teachers							
Ph.D.							
M.Phil.					00	01	01
PG					00	03	03
Part-time teachers							
Ph.D.					01	00	01
M.Phil.							
PG					01	00	03

2.4.2 How does the institution cope with the growing demand/scarcity of qualified senior faculty to teach new programmes/modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.

In the curriculum system of the University Biotechnology, IT, Bioinformatics etc. are not a part in the institution.

2.4.3 Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.

When new syllabus introduced by the University, selected staff members and the members of the board of studies has been invited to train themselves how to implement the system in smooth manner. But after implementation, it found that more training programmes are required.

a) Nomination to staff development programmes

Academic Staff Development Programmes	Number of faculty nominated
Refresher courses	03
HRD programmes	
Orientation programmes	01
Staff training conducted by the Institution	08
Staff training conducted by other institutions	03
Summer / winter schools, workshops, etc	02

b) Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning

- **Teaching learning methods/approaches**
- **Handling new curriculum**
- **Content/knowledge management**
- **Selection, development and use of enrichment materials**
- **Assessment**
- **Cross cutting issues**
- **Audio Visual Aids/multimedia**
- **OER's**
- **Teaching learning material development, selection and use**

All teachers are oriented to teaching learning methods, class room management and inter personal effectiveness by way of workshops and seminars. These are conducted as and when new teachers are recruited. The Staff Development College committee conducts these kinds of training programmes for a group of newly recruited teachers. In addition, the College also conducts programmes on students' adolescence behavior and use of ICT in teaching with the help of the training and counseling department of the Higher ambition located in the same campus.

c) Percentage of faculty

Detail of number of faculties (in % of total strength of faculties) participated in different Workshops / Seminars / Conferences as follows;

	Percentage of Faculty
As resource persons in Workshops / Seminars / Conferences organized by external professional agencies	Nil
Participated in external Workshops / Seminars / Conferences recognized by national / international professional bodies	8%
Presented papers in Workshops / Seminars / Conferences conducted or recognized by professional agencies	5%

2.4.4 What policies/systems are in place to recharge teachers? (eg: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)

Study leave are allowed to the faculties for attending seminars, minor and major research and to engage the students for industrial visits as and when required.

2.4.5 Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.

Any faculty has received no such awards or recognition.

2.4.6 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for

Yes, the evaluation of teachers by students has been implemented. Once the evaluation feedback is collected from the students handed over to the principal for appraisal to know the strength and weakness of the concern teacher. The teacher rectifies his/her short comes and modify the short comings.

2.5 Evaluation Process and Reforms

2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?

The evaluation processes is enumerated in the Institution's annual calendar and College Website. If any changes are incorporated for betterment by the institution or affiliating university, during the session, then it is brought to the notice of every stakeholder by displaying the same on the Institution's Notice Board. More over the faculties announce the change of evaluation process during class's session. At the beginning of the session, the students are informed about the unit tests during the educational session. Besides these, the evaluation process adopted by the institution is also available on website of the institution.

The students and faculties are aware of the evaluation process by the IQAC and short out the same through group discussions from time to time.

2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?

The Institute adopts University guideline of central evaluation for academic examinations at valuation zones. Apart from this Unit, every department to assess the depth of knowledge of the students conducts tests. At least three Unit tests are conducted in each academic session by every department, which enables the students to get them prepared for the University Exam. Beside these exams, the test exam is also conducted in VST pattern questions, to make the students acquainted to the final University examination.

2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?

In recent past, the Affiliating University has introduced no evaluation reforms. However, Unit tests are conducted regularly to make the students aware about the Final Exam. After the implementation of Honours subjects in the Curriculum are effectively implemented and initiated by the teachers and the students.

2.5.4 Provide details on the formative and summative assessment approaches adapted to measure student achievement. Cite a few examples which have positively impacted the system.

The Institution adopts assessment approaches by both formative and summative ways. The assessment process makes each student more competitive and adds high values towards academic and extra - curricular activities. During the Annual function, the Institution, declares „**Student of the year**“ in three disciplines, that is – „**Academic**“, „**Personality & Behavior**“ and in „**Extra - curricular activities**“.

The different committees of the Institution design the assessment parameters, the Mentors evaluation of the Mentees during the academic session are taken into consideration. The results of these assessments are published on the Institution notice board before the Annual function is held. The name of the „**Student of the year**“ also published on the following year Institution calendar and Magazine, for information of every stakeholder.

Criteria of assessment process.

Academic

The student's result in University Exam, written internal tests, Seminars / Workshops / Debate / Class room interactions / Projects / Submission of Assignment/ participation in Essay, Debate, Quiz competitions. Overall attendance and conduct in classroom.

Personality & Behavior

Nation building activities like NSS, YRC; Behavior and mannerism, with friends, other fellow student's & teachers, Leadership & Organizing quality. Good & Outstanding habits,

Extra – curricular activities

Participation in Sports & Athletic meets. Participation in cultural Annual functions. Participation in other Co curricular activities of the Institution's different programs.

Further in order to make the students more competition oriented in each Annual Function of the College the University Toppers in different subjects are awarded with a cash prize of Rs1,000/- and the students securing positions among the Best Ten at the University level are awarded with a cash prize of Rs.500/- each.

In formative assessment the institution conducts class test for 3 years degree courses in which there is an annual University examination. In summative assessment the annual examination is conducted each year as per the University guidelines.

2.5.5 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weight ages assigned for the overall development of students (weightage for behavioural aspects, independent learning, communication skills etc.

The internal assessment has been introduced from the current session only and the output will be produced after the first assignment. Independent learning like use of reading room of library, preparing for examination are the part of the University curriculum pattern and the students are provided separate classes for communication skills.

2.5.6 What are the graduate attributes specified by the college/ affiliating university? How does the college ensure the attainment of these by the students?

The academic curriculum and the process of evaluation and examination as designed by the affiliating University help the students to achieve high quality of education and enable them for better employability and chose other career prospects.. The graduate attributes of the students are yet to be resulted only after the summative assessment is over after the introduction of Honours subjects are introduced from 2015-16 in the academic session.

2.5.7 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?

The redressal of grievances with reference to evaluation at college is based upon a single window solution mechanism. The subject teacher exhibits the answer scripts to the students in the class. Students can make queries regarding any doubt in evaluation. The teacher clarifies doubts with briefing to the students on the subject.

University examinations – With regard to university examinations, there is a mechanism adopted by the affiliating University for redressal of grievances. Within a stipulated period after the announcement of the results, students can apply for re-addition. Whenever necessary, University makes arrangements for issue of photocopies of their answer scripts to the students after the announcement of results. This allows the students to consult competent faculty to ensure fairness of evaluation. Faculty and the Professor in Charge of the college examination Cell under instructions from Principal forwards applications for re-addition to the university and expedite the process for speedy redressal of grievances.

The grievances are redressed by the University as and when required presented by the Institution.

2.6. Student performance and Learning Outcomes

2.6.1 Does the college have clearly stated learning outcomes? If 'yes' give details on how the students and staff are made aware of these?

At the onset of every academic session, the students and parents of the first year batch are briefed about the scope and prospect of each curriculum available at the Institution, through academic counseling. This counseling programme makes the students aware about the importance of the subject that they have chose for their degree course and help to prepare them accordingly. After the admission process, every department separately performs an introduction class to explain detailed syllabus of the programme and comprehend the prospect of the course and subject that are offered by the affiliating University.

Yes, there is a clearly stated learning out comes. The students and the staffs are made aware of it about the course curriculum, examination pattern etc.

2.6.2 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/programme? Provide an analysis of the students results/achievements (Programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes/courses offered.

The Institution conducts 3 Unit Tests on academic curriculum in every Academic year in each subject. The results of these tests are the parameter for monitoring the performances of the students. The answer scripts of these Unit tests are discussed with the students in the class for better understanding of the subject matter and develop rectification awareness among the students. This process adopted by the teachers has immensely helped the Institution for outstanding result performance in University Examination.

Details of last four-years University results given below depict our thundering success.

2.6.3 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

Course	2011-12		2012-13		2013-14		2014 -15	
	Appear	Pass	Appear	Pass	Appear	Pass	Appear	Pass
BA Arts	116	58	123	86	118	94	121	97

The teaching, learning and assessment strategies are facilitated for the students with a planned and structured way and once the result is declared the faculty members evaluate the result sheet to find out the slow learners and takes extra classes to minimize the dropouts.

2.6.4 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (student placements, entrepreneurship, innovation and research aptitude developed among students etc.) of the courses offered?

The institution is planning to enhance placements, entrepreneurship, innovation and research aptitude faculty from different departments provides platform by inviting nearby industries to enhance their employability. The moral lectures widen the horizon of knowledge and thinking. Participation in making of College Magazine, Wall Magazine, Annual cultural function, sports & athletic events etc. develops creativity, apprentice, scientific temper and artistic quality. The service units, like RRC and NSS fill in the spirit of Nation Building, social commitment and fellow feeling.

2.6.5 How does the institution collect and analyze data on student performance and learning outcomes and use it for planning and overcoming barriers of learning?

The students' academic performance and learning outcomes are gathered by conventional method, eg. The Institution's Internal examinations, class room interactions, performance of paper presentation in seminar classes, workshops and University examination results. Assessment of such examination based result and keen observation of the faculties open up the areas, which should be repaired, addressed or explored. Then a decision is taken by the Academic Committee and IQAC, in the dimension of providing extra-coaching, remedial class, enhanced study support facility from library, personal interaction with the concerned faculties, etc. After declares of the formative and summative results the department head scrutinize the learning outcomes and make necessary arrangements of extra classes for overcoming barriers of learning.

2.6.6 How does the institution monitor and ensure the achievement of learning outcomes?

The institution monitors and ensures the achievement of learning system from:

1. The students' classroom interactions, assignment completion and conduct.
2. The academic result of formative exams conducted by the Institution and finally the University examinations.
3. Participatory ability of students in Seminars and Workshops, etc.
4. Student attendance percentage to academic sessions, library transaction report.
5. Students' participation in co-curricular activities.

2.6.7 Does the institution and individual teachers use assessment/ evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes' provide details on the process and cite a few examples.

Some departments evaluate the students learning outcomes and find out the advanced learners to acquire more knowledge by the use of

available academic resources in the institutions at their personal level and provide extra time for the slow learners to do better in the next examinations.

The Academic Committee of the Institution has decided and desires to introduce an integrated parameter for evaluation in formative schedule with –9 (nine) Step Agenda|| from the upcoming academic session (2016 -2017). The schedule is as given below;

Agenda	Index Parameter	Assessment Criteria	Learning Outcome
No. 1	Classroom Interactions & Conduct	Verbal & Written Assessment	Symmetry in thought & Expression
No. 2	Assignment submission	Written Assessment	Commitment & duty bound
No. 3	G. D. / Paper Presentations & Seminars	Verbal / Project & Depth Of understanding	Overcome fear psychosis Depth of Understanding & Clarity of vision.
No. 4	Projects / Workshops	Scientific temperament & Depth of understanding	Interdisciplinary approach & Clarity of vision
No. 5	Inter class Competitions	Balance of Judgment	Solidarity and competitive spirit
No. 6	Written and Practical tests	Academic Excellence	Creativity and perfection in Approach.
No. 7	Participation in Social activities	Volunteering Nation Building programme	Organizing capability & Mentality Towards Nation Building
No. 8	Organizing Functions	Leadership quality & Organizing capability	Effective event manager & skilful organizer
No. 9	Overall attendance And conduct During the session	Punctuality and regularity	Discipline and Personality

**RESEARCH
CONSULTANCY
AND EXTENSION**

CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION

3.1 Promotion of Research

3.1.1 Does the institution have recognized research center/s of the affiliating University or any other agency/organization?

Yes, there is a research centre recognised by one Non-Government Organisation namely "**GOPABANDHU JANA KALYAN SANTHA**" where Prof Arjun Kumar Mohanty and faculty members do their research activities on the local farmers to strengthen their livelihood and do research on women's empowerment to bring them to the limelight.

3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

Yes, there is a research committee headed by Prof Arjun Kumar Mohanty, department of Political Science to monitor and address the issues of research and commendable dedicated his valuable time for the "**ORPHAN CHILDREN**" and leading a team to do research how to check the migration after intermediate level and to motivate them for higher studies.

3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/ projects?

- **autonomy to the principal investigator:** Principal has given full autonomy to the research team to continue the research for the betterment of the society.

- **timely availability or release of resources:** Recourses are available in time as and when required.
- **adequate infrastructure and human resources:** Limited human recourses are engaged for such research and new building are under construction where a separate room will be provided for research activities. The name of the room will be “Innovative Research Cell”
- **time-off, reduced teaching load, special leave etc. to teachers:** Special leave are permitted and relaxation are giving on their work load when the faculty take keen interest for any research activity. In his/her absent the classes are taken care of by the visiting or guest faculty to cover-up the syllabus in time.
- **support in terms of technology and information needs:** To do research , latest Computers with internet facility are available in the Computer cell, with down load facility, LAN and wi-fi. Research journals are also available in the research cell.
- **facilitate timely auditing and submission of utilization certificate to the funding authorities:** The institution has not received any funds from any funding agencies and question does not arise to submit utilization certificate.

3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

For developing scientific temper and research culture and aptitude among students Prof Arjun Kumar Mohanty, has taken key interest and allowed a group of students to get involved with the research activity for the benefits of the society as a whole. Organises awareness campaign (mela) to ensure their involvement in research under their mentor.

3.1. 5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.

Faculty are involved in research collaborated with the NGO.

3.1.6 Give details of workshops/ training programmes/ sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.

To imbibing research culture among the staff and students the research team headed by Prof Mohanty, organize special camps with the support of the local inhabitants, involving local administration and students to make the programme fruitful and to give a grand success.

3.1.7 Provide details of prioritized research areas and the expertise available with the institution.

Ans. Details of research paper topics published and still being continuing by different faculty members of the College are given below;

Name & designation of the faculty members with department.	Topic on which the faculty member is well versed to conduct research	Year of Research.
Dr. Jayaketan Tripathy, HOD Odia	BORASAMBARA ANCHALA RA STHANA NAMA (TOPOMONY) EKA AEITIHASIKA O BHASA TATTWAIKA ADHYAYANA	01.07.13 TO 30.06.15

Research areas are limited but carries a very important theme for the benefits of the vulnerable and down trodden people of the backward and rural area and the motto is to bring them to limelight, A few team worked with the experts available with the backend support of the NGO.

3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

The institution is planning to invite eminent researchers from the University and other research institutive to visit the campus and to interact with teachers and students.

3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

There is no provision for sabbatical leave facility.

3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land)

Our college is actively undertaking awareness programmes on rural development by the students and some faculty members. Special NSS camp was held at Tulpali & Nagaon-A (village) in the year 2011-12, 2012-13 & 2013-14. The students collected data on literacy and poverty, and submitted their report to the Principal. The same was forwarded to the district level authorities for the redressal of the villagers problems. Hence, indirectly the community was benefitted out of this programme. Teachers are advised to do their Ph.D. by using the resources available through latest teaching learning equipments and books available in the library and Principal as the head of the institution always insist to do research specially for the poor, neglected and down trodden people of the rural and backward area.

3.2 Resource Mobilization for Research

3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.

There is no specific Research fund provided either by the institution or by the state government since it is an under-graduate Institution where the scope of research is very limited. However, the financial assistance for research activities is open for the college to receive from UGC. Once approved by UGC, the members of staff undertake research work as per the guideline of UGC. The moment the research funds are received by the college from UGC, the same is immediately disbursed to the concerned faculty members who undertakes the research programmes.

We prepared for the evaluation of our institution by the external peers from NAAC, we feel that this is the right time to open our eyes and to do some noble job through research activity from lab to land and seek the help of the local NGO who immediately and promptly agreed with our noble purpose and planning and extend full cooperation to make the research success.

3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?

The institution has planned and is committed to continue the research for the society and have decided to collect funds from the well-wishers, donors and financially stable alumni. Principal has also decided to keep a separate account with a amount of Rs10, 000/- for the research activities on the initial stage

3.2.3 What are the financial provisions made available to support student research projects by students?

Student research project are a part of the total research activities. No financial provision is made available to support student research projects.

3.2.4 How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.

In order to translate the mission statement of the Institution, the Seminars conducted by different Departments act as the Departmental Research Cell, ensuring research endeavor of different Departments and fostering Inter-Departmental Research activities.

Different Department students and teachers accompany the NSS and RRC Unit of the college to conduct village/ rural camps on health / education / environment / energy conservation etc. These programmes provide opportunities for inter-disciplinary research. In the special NSS camp conducted in the village Talpali & Nagaon-A the NSS volunteers carried out a survey on the financial condition of the villagers and tried to show how this affects their literacy count. Hence, this survey was an interdisciplinary one, which involved the department of Odia and Education & Political Science.

3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

Teachers are advised to do their Ph.D by using the resources available through latest teaching learning equipments and books available in the library.

3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'yes' give details.

Funds have been received from UGC for minor research activity and Prof. Dr. J.K Tripathy has completed his MRP on the topic "Toponomy of BORASAMBAR"

3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of ongoing and completed projects and grants received during the last four years.

Nature of the Project	Duration Year From To	Title of the project	Name of the funding agency	Total Grant		Total grant received till date
				Sanctioned	Received	
Minor projects	01.07.13 TO 30.06.2015	BORASAMBARA ANCHALA RA STHANA NAMA (TOPOMONY) EKA AEITHASIIKA O BHASA TATTWAIKA ADHYAYANA	UGC	93000.00	56500.00	56500.00

3.3 Research Facilities

3.3.1 What are the research facilities available to the students and research scholars within the campus?

Computers, internet, LAN, wi-fi, text and reference books in the library with research journals.

3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

The Institution is under process to accredit by the NAAC to attract funds from RUSA and UGC to meet the needs of researchers especially in the new and emerging areas of research and the construction work is going on to imbibe better infrastructural facility for the research.

3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities?? If 'yes', what are the instruments / facilities created during the last four years.

Not Yet. UGC has approved a sum of Rupees three lacks for IQAC and the cause known better to the UGC why the amount has not yet been transfer to our Bank account. NAAC as an autonomous body of UGC, we hope will get support in this regard to help our institution to release the funds of IQAC.

3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?

There are equipments like computers, laptops, internet and

books in the library made available to the students and faculty.

3.3.5 Provide details on the library/ information resource centre or any other facilities available specifically for the researchers?

Books like text and reference, journals, periodicals, magazines are available in the Library.

3.3.6 What are the collaborative research facilities developed/ created by the research institutes in the college. For ex. Laboratories, library, instruments, computers, new technology etc.

Collaborative research facilities has not been developed or created by the college. The college library acts as a loan library for researchers, provides reading room and study centre facilities. The computer centre of the institution provides free internet services to the researchers. The computer centre assistant also renders helping hand whenever required.

3.4 Research Publications and Awards.

3.4.1 Highlight the major research achievements of the staff and students in terms of

- Patents obtained and filed (process and product)**
- Original research contributing to product improvement**
- Research studies or surveys benefiting the community or improving the services**
- Research inputs contributing to new initiatives and social development**

None of the staff or students of the Institution have ever done any major research as stated in the above question.

3.4.2 Does the Institute publish or partner in publication of research journal(s)? If 'yes', indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

No, the Institution does not publish or collaborate in publication of any research journals.

3.4.3 Give details of publications by the faculty and students:

- Publication per faculty
- Number of papers published by faculty and students in peer reviewed journals (national / international)
- Number of publications listed in International Database (for Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- Monographs
- Chapter in Books
- Books Edited
- Books with ISBN/ISSN numbers with details of publishers
- Citation Index
- SNIP
- SJR
- Impact factor
- h-index

In 2014 Dr. Jayaketan Tripathy, Lect. In Odia presented a paper on **—ADIBASI JIBANARA MUKASAKHI KIRIBURU O GALPIKA SATAKODI HOTA.** which was published in the National Seminar, 2014 Dalmia College Dalmia .

3.4.4 Provide details (if any) of

- Research awards received by the faculty
- Recognition received by the faculty from reputed professional bodies and agencies, nationally and

- internationally
- incentives given to faculty for receiving state, national and international recognitions for research contributions.

In August 2014, Dr. Jayaketan Tripathy, Lect. In Odia was awarded Ph. D. degree from Sambalpur University in Odia.

3.5 Consultancy

3.5.1 Give details of the systems and strategies for establishing institute-industry interface?

The institution is planning to organize institute industry interface for the students.

3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

The institution has provision for providing free consultancy to external bodies based on the expertise of faculty members, about Odia, Education, Sanskrit, Pol. Sc., Sports and Cultural activities. Faculties of Education Department of the College provide free consultancy to the nearby Schools of Gaisilat locality the new method of teaching on different School subjects.

There is no such policy but Principal carries a very positive personality and given ample opportunity to the staff members to provide consultancy on their respective fields. Prof Mohanty, from the department of Political science playing flute could aroused spiritual thraldom in the heart of the people and organised programmes on flute in different occasions.

3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

The institution encourages the staff to utilize their expertise and available facilities for consultancy services as and when required with or without any consultancy fees.

3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.

The staff members provide the free consultancy services to external agencies or organizations, whenever proposed. As the consultancy is honorary, no revenue is generated from these consultancy services. The broad areas where the major consultancy services are provided include Social work, Health care and Cultural activities.

Prof Mohanty, from the department of Political science playing flute could aroused spiritual thralldom in the heart of the people and organized programmes on flute in different occasions. He had also paid two years valuable time period for the care of “ORPHAN CHILDRENS” without charging any consultancy fee.

3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?

The staffs of the Institution provide honorary consultancy service. Hence, no income generated there on, so there is no question of utilization for the purpose of Institutional development.

3.6 Extension Activities and Institutional Social Responsibility (ISR)

3.6.1 How does the institution promote institution-neighborhood- community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

Active Citizenship Programme conducted in the college sponsored by Youth-Affair and Sports, Govt. of Odisha to inculcate the following social and moral values among the students.

1. Environmental awareness (Polythene free campus)
2. Traffic Rules, Road safety
3. Abuse of Narcotics

The NSS wing of the college renders voluntary services in three adopted villages adjacent to the college, which develops service orientation among the students.

3.6.2 What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?

To promote citizenship different social activities NSS, RRB, Women's Self Defence group, these units hold various activities and programme to involve the students and movements are organised through Swacch Bharat Abhiyan, Blood Donation Camp, Malaria Eradication, N₁H₁, AIDS awareness, Plantation etc.

3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

The College solicits stakeholder's perception through parent-teachers meet, student-teachers meet, parent-student-teachers meet, on students"

performance, and other achievements on different extracurricular activities pursued in the College.

3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.

In each academic year the list of extension and outreach programmes are planned and executed. We organize health awareness, tree plantation, blood donations, yoga meditation etc. These programs help our students to enrich their body and mind, inculcate the spirit of service towards society. Due to the active participation of the students, our College is considered as one of the outstanding College in Sambalpur University. Being a rural College, we do not have any specific budgetary allocation for different items. Normally the expenditure towards these activities is met from the grant received from NSS Unit, Sambalpur University as per their direction.

Year	NSS grants received from Sambalpur University
2011-12	117500+ 25800.00
2012-13	208500.00+ 25800.00
2013-14	208500+25800.00
2014-15	25800.00

3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?

The Institution encourages and promotes every student to play distinctive role by participating in the extension activities/ programmes. Conduct different Nation building programmes and socially productive work in the nearby localities, examples: Social forestry in the nearby villages, plantation inside the college campus, programmes on Literacy awareness, AIDS awareness, Communal harmony, Environmental awareness, Nutrition and Sanitation are organized through rallies, street act, lectures', etc.

3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?

The following student have been inducted as interns by various Departments of Govt. of Odisha to conduct survey on various social issues

Sl. No.	Name of Interns	Name of Department for which inducted:	Date of Reporting	Name of the Block
1	Bhikraj Sahu	ST/SC Development	19.08.2013	Gaisilat
2	Anjan Ku. Bag,	ST/SC Development	19.08.2013	Gaisilat
3	Bebi Bhoi,	ST/SC Development	19.08.2013	Gaisilat
4	Sunita Bhoi,	ST/SC Development	19.08.2013	Gaisilat
5	Pitambar Bibhar	ST/SC Development	19.08.2013	Gaisilat
6	Ananda ch. Barik,	ST/SC Development	19.08.2013	Gaisilat
7	Dibya Jyoti Ranjan Behera,	ST/SC Development	19.08.2013	Gaisilat
8	Mukesh Paik,	ST/SC Development	19.08.2013	Gaisilat
9	Sukanti Majhi,	Rural Dev.Dept.	19.08.2013	Gaisilat
10	Satya Majhi,	P.R.Dept.	19.08.2013	Gaisilat
11	Chudamani Sahu	Womens & Child Development	01. 11. 2013	Gaisilat

3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.

By organizing extension activities the students enrich themselves with social values and skill inculcated with social commitments, building leadership qualities etc.

3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?

At the time of conducting outreach activities for the community people from different shape of life involve themselves to make the programme success in which the participants encourage to dedicated their valuable time to bring a new innovative social changes for the under developed, neglected, downtrodden and vulnerable section of the society.

3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.

The students and faculties actively participated in the functions and programmes of the local institutions. The NSS volunteer-activists of our College unit have participated in an inter-college NSS camp organized by Sohela College, Sohela in the session 2013-14 and there our College was adjudged as the best College. In the session 2012-13, 2013-14 & 2014-15 our College conducted Inter College NSS Camp in Borasambar Dhanuyatra Talpali & Anchalika Dhanuyatra Nagaon-A successfully,

3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.

Talpali Dhanuyatra Committee & Nagaon-A Dhanuyatra Committee, Singhapur have highly appreciated the activities of NSS volunteers and have awarded them in the shape of certificate issued by concerned Committee.

3.7 Collaboration

3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

Since the College is situated at a remote rural area, there is no scope for collaborating with Laboratories, Institutes and Industries nearby for research activities. Recently our College has made an agreement with Bijepur Degree College, Bijepur for the exchange of faculties.

Collaborative research is done with the support of the NGO. Regarding staff exchange programme, faculties visited other institutions to deliver special lectures, notes and to organise Quiz, debate competitions etc.

3.7.2 Provide details on the MoUs/collaborative arrangements (if any) with institutions of national importance/other universities/ industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.

MoU has been signed with the local NGO. Their contribution is really committed and appreciable.

3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories / library/ new technology /placement services etc.

The College has received financial assistance from the UGC for the up gradation of Library and construction of infrastructure facility and girls hostel of the institution. Further, WODC also had provided financial assistance for the construction of a Classroom in the session 2014-15.

The new infrastructure is going on and current academic activities are continuing in the old building. The institution has established a placement cell and planning to invite employers to conduct campus interview for future placement.

3.7.4 Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.

The institution imparting education to the under graduates purely on Arts subjects and never thinks to invite any scientists for any participation.

3.7.5 How many of the linkages/collaborations have actually resulted in formal MoUs and agreements? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated -

- a) Curriculum development/enrichment: Enrichment courses are organised on soft skill and personality development and resource person are invited to conduct such programme.
- b) Internship/ On-the-job training: Under consideration
- c) Summer placement: Under planning
- d) Faculty exchange and professional development Under consideration
- e) Research: Tied-up with NGO
- f) Consultancy: Tied-up with NGO
- g) Extension: Supported by NSS, RRC
- h) Publication: No

- i) Student Placement: **No**
- j) Twinning programmes: **No**
- k) Introduction of new courses: Only Honours
- l) Student exchange: Already planned and will execute
- m) Any other

3.7.6 Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/ collaborations.

Though the institution is situated in a very remote and Maoist location still institution is trying its best to take initiatives to sign more institutional tie-ups with a systematic efforts.

College proposes to constitute a committee with some staff and alumni to establish linkage and collaboration with other institutions in the state.

INFRASTRUCTURE AND LEARNING RESOURCES

CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

4.1: Physical Facilities

4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

Like any other Institution this college pursues a policy of allocating maximum resources available at its disposal for building and renovating its physical infrastructure. For better outputs in the teaching learning process and to keep pace with the academic growth due attention has to be paid to creation and enhancement of the infrastructure. However it must also be borne in mind that this being an old college, large portion of its old building needs regular maintenance and up gradation. Currently, the construction work of its new buildings is under way.

The major sources of its funds are as follows:

- i) Collection of development fees from students.
- ii) Funds from UGC.
- iii) MP/MLA LAD Fund & WODC

4.1.2 Detail the facilities available for

a) Curricular and co-curricular activities - classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.

The College facilitates the following for curricular and Co-curricular activities.

1. No. of Class Rooms	:	06
2. Examination Hall	:	All the class rooms & Halls are used for exam purpose
3. Computer laboratories	:	01
4. Science Laboratories	:	Nil
5. Seminar Room with LCD projector	:	01
6. No. of Halls/Gallery (For Class)	:	02
7. Botanical garden	:	Nil
8. Career Counselling Hall	:	01
9. Library / Reading Rooms	:	01+01=02

b) Extra -curricular activities - sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Public speaking, communication skills development, yoga, health and hygiene etc.

Recently the institution has organised its annual athletic meet on 7th and 8th of January, 2016. Cultural activities, Public speaking, communication skills development, yoga etc area regular activities through IQAC.

4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution / campus and indicate the existing physical infrastructure and the future planned expansions if any).

The available infrastructure is in line with the academic growth and the College ensures the utilization optimally.

- The library reading room is open to students, and staff members. It remains open from 11.00 AM to 5.00 PM on every working day.
- The open playground is also used by the College and as well as other agencies, if required. The students of the College regularly practice different games in the College playground.
- The students and the teachers utilize the computer lab. and internet facilities available in the College as an when required, with the permission of Lab.- in - Charge.
- The Examination Halls and lecture theatres are used for holding of Classes, Examinations, Conferences and Meetings.

4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

Adequate steps are taken for students with physical disabilities by accommodating examinations and classes as suitable to them. Such students are duly attended to in their use of the library and other facilities.

4.1.5 Give details on the residential facility and various provisions available within them:

- **Hostel Facility – No**
- **Recreational facilities, yoga center, available and Provided**
- **Computer facility including access to internet in hostel- Not available.**
- **Facilities for medical emergencies- At emergency local PHC extend their support.**
- **Library facility in the hostels- Not available**
- **Internet and Wi-Fi facility- available**
- **Recreational facility-common room with audio-visual equipments- Available and provided.**

- Available residential facility for the staff and occupancy- No
- Constant supply of safe drinking water- Available
- Security- Yes, available

4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

The nearby Sub – Divisional Hospital is available for immediate medical emergencies. The said Hospital (Government Hospital) equipped with all up to date medical facilities is situated at a distance of only 200Mts. from the college campus and is available for medical service as and when required. First aid provisions are also available with the NSS and YRC. Blood donation, blood grouping and health camps are organized by the NSS and YRC and in case of emergencies blood is also supplied to the needy staff or student.

4.1.7 Give details of the Common Facilities available on the campus-spaces for special units like IQAC, Grievance Redressal unit, Women's Cell, Counselling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

Career Guidance, Placement cell. Canteen, recreational spaces for staff and students safe drinking water facility, auditorium, etc. are available.

Maximum possible efforts have been made to provide space for this common facility. However, after the completion of the renovation work of the old building and completion of new under construction building will fulfill the minimum requirement.

4.2 Library as a Learning Resource

4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

Yes, the library has an advisory committee consisting of members who include the Heads of Departments teachers in charge of library, Administrative Bursar, Accounts Bursar, Academic Bursar and Librarian. The members in charge of the library supervise over the mode of operation and management of the library and the purchase committee makes provision for purchase of books and other amenities of the library. The meeting of the Advisory Committee is convened at the Commencement of the academic session to finalize the budgetary allocations and suggest improvement of the library for optimum utilization of its users.

4.2.2 Provide details of the following:

- **Total area of the library (in Sq. Mts.)** : 150 Sqmts.
- **Total seating capacity** : 20
- Working hours
 - On working days : 06 hrs
 - On holidays : 06 hrs
 - Before examination days : 06 hrs
 - During examination days : 02 hrs
 - During vacation : 06 hrs

• Layout of the library :-

Recently the college has added spacious reading room for the staffs and students. The automation of library is in the process, thereby the library will be able to provide accessibility to e-resource.

4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

After allocation of funds as per the budget estimate the indent of new titles to be produced is prepared based upon the lists provided by

different faculties. Order are then placed with various reputed book sellers for supply of the enlisted books journals and periodicals are also subscribed as per the proposals of different departments. Books are issued to the members of staff and students as per rules of the library

The amount spent on books, journals and periodicals over the last four years are as stated below

Library holdings	2011-12		2012-13		2013-14		2014-15	
	Number	Total Cost	Number	Total Cost	Number	Total Cost	Number	Total Cost
Text books	105	1585			481	48235	643	113709
Reference Books	20	970			602	72938	716	93750
Journals/ Periodicals								
e-resources								
Any other (specify)								

4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

- **OPAC**
- **Electronic Resource Management package for e-journals**
- **Federated searching tools to search articles in multiple databases**
- **Library Website**
- **In-house/remote access to e-publications**
- **Library automation**
- **Total number of computers for public access**
- **Total numbers of printers for public access**

- **Internet band width/ speed** 2Mbps 10Mbps 1Gb
- **Institutional Repository**
- **Content management system for e-learning**
- **Participation in Resource sharing networks/consortia (like Inflibnet)**
 - OPAC (Online Public Assesses Catalog) : **No**
 - Electronic Resource Management package for e-journals : **No**
 - Federated searching tools to search articles in multiple Databases : **No**
 - Library Website : **No**
 - In-house/remote access to e-publications : **No**
 - Library automation : Yes
 - Total number of computers for public access : **02**
 - Total numbers of printers for public access : **01**
 - Internet band width / speed 2mbps / 10mbps 1GB
 - Institutional Repository : **01**
 - Content management system for e-learning : **No**
 - Participation in Resource sharing networks / consortia (like Inflibnet) : **No**

Presently the institution library avails ICT facility for maintaining records and enhances the knowledge of current publications published by different publishers

4.2.5 Provide details on the following items:

- **Average number of walk-ins**
- **Average number of books issued/returned**
- **Ratio of library books to students enrolled**
- **Average number of books added during last three years**
- **Average number of login to opac (OPAC)**
- **Average number of login to e-resources**
- **Average number of e-resources downloaded/printed**
- **Number of information literacy trainings organized**
- **Details of “weeding out” of books and other materials**

- Average number of walk-ins - : **40**
- Average number of books issued/returned -: **issued-30,**
Return-30
- Ratio of library books to students enrolled- : **16:01**
- Average number of books added during last three years - : **2114**
- Average number of login to opac (OPAC) - : **N/A**
- Average number of login to e-resources - : **N/A**
- Average number of e-resources downloaded/printed - : **N/A**
- Number of information literacy trainings organized - : **Nil**
- Details of —weeding out of books and other materials -: **218Books**

4.2.6 Give details of the specialized services provided by the Library.

- **Manuscripts**
- **Reference**
- **Reprography**
- **ILL (Inter Library Loan Service)**
- **Information deployment and notification (Information Deployment and Notification)**
- **Download**
- **Printing**
- **Reading list/ Bibliography compilation**
- **In-house/remote access to e-resources**
- **User Orientation and awareness**
- **Assistance in searching Databases**
- **INFLIBNET/IUC facilities**

- Manuscripts - : **No**
- Reference - : **Reading room facility & Internet facility are available for the library users.**
- Reprography- : **Reprography facility is available. The users are allowed to Xerox their relevant documents at a reasonable price.**
- ILL (Inter Library Loan Service) - : **No**
- Information deployment and notification - : **One special notice board is available in the library for notification.**
- Download - : **Yes. In case of any requirement the users are allowed to download reading materials.**
- Printing - : **Yes. The downloaded reading materials are printed at a reasonable price.**
- Reading list/ Bibliography compilation - : **No**
- In-house/remote access to e-resources – : **No**
- User Orientation and awareness - : **No**
- Assistance in searching Databases - : **Yes**
- INFLIBNET / IUC facilities – : **No**

4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college.

The Library staffs help the faculties & students in making search for required books, for lending and reading room purpose. Library staffs put up information of new collections and makes aware to the subscribers if they are defaulted in returning the books on Library notice board.

4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.

The Institution for serving physically challenged persons for the Library purpose provides special helping hands. Ramps are made for easy accessibility to the Library premises.

4.2.9 Does the library get the feedback from its users? If yes, how is it analyzed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analyzed and used for further improvement of the library services?)

Yes , the library get feedback from its users through proper feedback format, suggestions and recommendations. The Library committee analyses the complaints and suggestions and forwards them to the principal for appropriate action. Such feedback is used for rendering the library student/ user friendly.

4.3 IT Infrastructure

4.3.1. Give details on the computing facility available (hardware and software) at the institution.

- **Number of computers with Configuration (provide actual number with exact configuration of each available system)**
- **Computer-student ratio**
- **Stand alone facility**
- **LAN facility**
- **Wi-Fi facility**
- **Licensed software**
- **Number of nodes/ computers with Internet facility**
- **Any other**
-

➤ Number of computers with Configuration (provide actual number with Exact configuration of each available system) –

- **Operating system:- Window 7:-16 nos Window XP:-02nos**
- **Memory:- 2G.B. RAM-01 no., 4G.B. RAM-17nos.**

- Processor:- **Core 2 due-01 nos , i3- 17nos**
- Hard Drive:- **500 G.B.-18 nos.**
- Monitor:- **18 inch-18 nos.**
- Computer-student ratio – **01:30**
- Stand alone facility – **No**
- LAN facility – **No**
- Wifi facility - **Yes**
- Licensed software – **No**
- Number of nodes / computers with Internet facility - **03**
- Any other

4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

The principal's office, Administrative Office, Admission Section. Accounts Section, Examination Section and library have been provided with computer and internet (broadband /3G) facility. After completion of the Conference Hall and Computer Centre such facility for staff and students for teaching, learning and information purpose will be made available.

4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

The institution has a moderate IT lab for the staff and students. The institution, desires to enhance and upgrade the presently available IT facilities, within the campus.

4.3.4 Provide details on the provision made in the annual budget for procurement, upgradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)

Provisions are made for procurement, deployment and maintenance of computers and their accessories from the College Funds, Grants sanctioned by UGC from time to time on different heads. The College also spends some amount from its own fund.

Years	No. of computers Procured during the year	Amount spent	Maintenance of Computers and accessories.	Amount spent
2011-12				
2012-13	16	RS.800000.00 (UGC)		
2013-14				
2014-15	01	Rs.49500.00	Rs.5500.00	

4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?

Total computerization of cataloguing of books will be completed very shortly. All the sections of the office (Establishment, Accounts) have been provided with computer facility. However after the completion of Computer Centre the facility will be extending to all students and staff.

Teachers have been advised to make use of the overhead or LCD projectors and Laptops available in the-college to make their teaching more effective.

4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching-learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.

Yes. Learning activities based on the deployment of advanced technologies place the student at the centre of teaching- learning process

and teacher has only to play the role of facilitator. We hope to provide such facilities in near future

4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

No, the college does not have any such facility and the university too has not made any provision for the same

4.4 Maintenance of Campus Facilities

4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?

The details of financial resources received by the Institution during last four Years and its' utilization is given below.

Budget allocation		2011 - 2012	2012 - 2013	2013- 2014	2014-2015
a.	Building			521650.00	384182.00
b.	Furniture	109280.00	90350.00	41300.00	108500.00
c.	Equipment	865000.00(UGC)	--	5500.00(UGC) 24600.00	56870.00
d.	Computers	800000.00 (UGC)	--	49500.00(UGC)	
e.	Vehicles	--	--	--	
f.	Any other	1568000.00(UGC)	--	4300000.00(UGC) 37260.00	

4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

Maintenance work of building and furniture is generally undertaken by the construction committee which also includes an Assistant Engineer to render technical assistance when required. Repair / maintenance work of equipments, computers, power and water supply systems etc are done periodically / annually. Wherever such provision has been extended by the company. Moreover, as and when need for immediate repair work is reported by the concerned department or section, steps are taken to execute the work soon.

4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/instruments?

Normally at the end of the Academic sessions the Heads of various departments and sections are informed to report on the working status of the equipment used in their department / section and the defective equipments / instruments are repaired and if necessary replaced and kept ready for use before the commencement of the new academic session.

The Laboratory equipments are maintained through college Lab. Some of the staff like demonstrators, laboratory attendant make the maintenance of the equipment in there laboratory and in major defective equipment have been maintained skill technicians from outsides.

4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?

To prevent voltage spikes and fluctuations adequate stabilizers, panel board have been put in place. A DG set & Inverters has been installed to back up power failures. One overhead tanks of 3000 ltr capacity are used for storage of water drawn from a deep bore well with three numbers of 1.5hp submersible motor for constant supply of water.

The water supply is never interrupted and sufficient for use. We have installed five numbers of water purified with cooling mode to solve the problems of drinking water facility.

The college being situated in one of the rural localities of the district of BARGARH caters to the educational needs of the largely SC/ST and OBC population of whom a large proportion belong to socially and economically backward classes. It has a sufficiently campus of **3 acers of land**. We are planning to construct lavatory, common room, departmental room, rooms for NSS, RRC, hostels, auditorium, canteen apart from the administrative and examination offices in near future. However, efforts are on and initiatives have been undertaken for expansion of the physical structure of the college. Steps have also been taken to open a Conference Hall and Computer centre for the benefit of both students and teachers.

STUDENT SUPPORT AND PROGRESSION

CRITERION V: STUDENT SUPPORT AND PROGRESSION

5.1 Student Mentoring and Support

5.1.1 Does the institution publish its updated prospectus/handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

The college used to publish its own prospectus annually before the commencement of admissions. But after the introduction of e-admission system by SAMS, a common prospectus is made available online with information relating to numbers of seats, subject combination, fee structures etc.

The college also publishes its annual calendar where the vision, mission, goals objectives rules and regulations of the college library hostel, list of teaching and non-teaching staff and their respective department or section, assignment of co-curricular and extra-curricular responsibilities, examination schedules, the Students Union and other students offices and the by-law governing their elections and conduct of office and other details are published for information of the students, staff and other stake holders. The college calendar is published after due approval of the Governing Body of the College and since the College calendar is a declaration of the commitments of the College, the authority and employees stand responsible and accountable to all stake holders is all matters defined within the calendar.

5.1.2 Specify the type, number and amount of institutional scholarships / free ships given to the students during the last four years and whether the financial aid was available and disbursed on time?

Scholarships/Free-ships as granted by the State Government, Central Government and other agencies under various schemes are

availed of by the students. Since most of these scholarships are applied for online and funds are credited directly to beneficiary account, details regarding amount sanctioned are not available.

5.1.3 What percentage of students receive financial assistance from state government, central government and other national agencies?

The State Government provides financial assistance in the form of merit scholarship (E-Medhabruti) through the Higher Education Department, Post-Matric Scholarship (Prerana) to students belonging to SC/ST/OBC/SEBC category students through the SC/ST Welfare Department and scholarship to the physically disabled. The Ministry of Minority Development, Govt. of India has extended scholarship provisions to students belonging to Minority sections other scholarship awards include National Scholarship, Scholarship to children of Bidi / Mine Workers, Scholarship for children of Primary School Teachers, Rashtriya Sanskrit Sansthan scholarship, Hindi scholarship, sports talents scholarship etc.

5.1.4 What are the specific support services/facilities available for Students from SC/ST, OBC and economically weaker sections, Students with physical disabilities, Overseas students, Students to participate in various competitions/National and International

- Medical assistance to students: health centre, health insurance etc.**
- Organizing coaching classes for competitive exams**
- Skill development (spoken English, computer literacy, etc.,)**
- Support for “slow learners”**
- Exposures of students to other institution of higher learning/ corporate/business house etc.**
- Publication of student magazine: Publishes Wall Magazine.**
- Students with physical disabilities**

They are also given weightage at the time of admission and provided scholarships by the Government.

Overseas students: There are no overseas/ NRI students.

Students to participate in various competitions/National and International: Students are encouraged to participate in various competitions which are mostly local and State level. Our students have participated in various inter college/ District/ University literary and athletic competitions and tournaments. Members of the staff have been assigned to provide guidance and support services in this regard.

Medical assistance to students health centre, health insurance etc. : College organizes free medical checkup camps in the College campus; during annual blood -donation camp student-donors undergo blood grouping and a general haematological examination. In emergency, the Centre, which is 200mts. from the College.

Organizing coaching classes for competitive exams. Skill development (spoken English, computer literacy, etc.,)

The Career Counseling Cell of the college imparts coaching classes for competitive exam. It also trains up students in tracing their career options, effective motivation and up-to-date preparation. For skill development of students free-spoken English classes are organized by the department of English, based on one class per week.

Support for “slow learners” – College organizes special remedial and coaching classes for this group of students.

Exposures of students - Since the College is located in rural area, student's exposures to other institution of higher learning / corporate / business house etc. is very remote.

Publication of student magazines -The annual college magazine, is published regularly which sincerely boosts up students' literary tastes and creativity

5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.

The government of Odisha has made provision to implement job oriented courses at Under Graduate courses. Definitely it will facilitate entrepreneur skill among the students.

5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co- curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.

- **additional academic support, flexibility in examinations**
- **special dietary requirements, sports uniform and materials**

Extracurricular and co-curricular activities are conducted and students are encouraged to participate in them. Fees are also collected from students for such activities. The students themselves take the initiative under the guidance of assigned advisors through the students union and other societies to organize such competitions and award prizes to winning students at the Annual Function. Many students are selected to participate in different literary and cultural competitions organized by other agencies and the State Government as well. A good number of students also participate in inter college sports and games conducted by the university and at the district and state level also.

To promote participation of students in these activities NSS, RRC and Eco Club of the college actively participate to fulfill the objectives

- **Additional academic support, flexibility in examinations:** Academic support is provided to such students and the final examinations normally do not collide with such activities. Additional academic support through exemption in attendance, extra classes and simplified class notes are provided to such participants. In case of college examinations, they are allowed to appear examination beyond the regular schedule.

- **Special dietary requirements, sports uniform and materials:-**

The college has no scope to supervise the dietary habits of the sportsmen and athletes. However, instructions relating to dietary needs are given to them. Students representing the college in sports and games competitions outside the college are provided with uniforms. The college has sufficient sports materials for the practice of students

- **Any other**

Applicants representing State and National level competitions are given weightage in admissions. For those students deputed to participate in various competitions outside the college, relaxation in attendance is provided.

5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR- NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT / Central /State services, Defence, Civil Services, etc.

Till date the College has not taken any right steps to help the students for such competitive exams. In future, the College intends to develop such activities. However, a good number of our students have qualified in competitive examinations meant for the Defence, Police, Banking, Railways and other state level services.

5.1.8 What type of counseling services are made available to the students (academic, personal, career, psycho-social etc.)

Academic and personal counseling is carried out in the beginning of the academic session to help students select the subject and subsequently attendance and performance of students are reviewed and also brought to the notice of the parents / guardians. Remedial coaching classes are held to follow up the regular classes for conceptual clarity of the students and strengthen their academic base. The career counseling cell advises students on different job openings and career best suitable for them.

5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes', detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).

The college has a structured career and counseling cell which regularly informs the student about the job opportunities, career options and opportunities for higher studies open for them. However, since this is a general college and conventional courses in Arts, Science and Commerce courses are only taught here. However Career Counseling Cell of the college regularly organizes seminar/ workshop in order to inform regarding the ensuing competitive examination and aware the prospect of the different jobs to the students.

5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.

Yes, the institution has a Discipline and Students Grievance Redressal Cell consisting of senior members of staff who look into the grievances submitted by students. If deemed necessary the cell brings an issue to the notice of the Principal and resolves the problem in the presence of student's representatives / aggrieved student(s). Whenever, grievances relate to classes or infrastructural needs, the matter is immediately taken up and resolved.

5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?

The College has a sexual harassment cell to look into issues relating to complaints on sexual harassment and recommend steps to be taken.

5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

The college has an anti-ragging committee as per guidelines of the Government but no instances of ragging or harassment of junior students by seniors has been brought to the notice of the committee as on date.

5.1.13 Enumerate the welfare schemes made available to students by the institution.

Yes there is a provision for welfare schemes for students.

1. Academic

- Remedial Coaching for slow-learners.
- Career and Counselling Cell.

2. Cultural

- Organisation of sports event and activities.
- Encouragement of Intra and Inter-college debate and sports.

3. Social and Financial

- Grant of Reservation facility.
- Scholarship and Free-ship
- UGC funded Remedial Coaching classes.

4. Infrastructure

- Drinking water facility.
- Indoor sports facility.
- Common Room (Boys and Girls separately)
- Gents & Ladies Toilets
- Cycle and Bike stand.
- College Playground.

5. Health and Hygiene Awareness campaign is being provided by NSS, YRC Unit of the college.

5.1.14 Does the institution have a registered Alumni Association? If 'yes', what are its activities and major contributions for institutional, academic and infrastructure development?

The college has an Alumni Association but the association is yet to registered.

5.2 Student Progression

5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlights the trends observed.

The tabulated figures given below shows the trend of student's progression to higher education and employment.

Student progression	%	%	%	%
UG	2013 -2014	2013 - 2012	2012 - 2011	2011 – 2010
Higher Education	30%	28%	26%	26%
Employed	18%	16%	14%	15%

5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.

Year/ Course	Appeared	Passed	Remarks
2010-11 Arts	110	05	The trend shows a positive progression from that of 2009-10. Further the pass percentage of our college is better than that of many colleges under Sambalpur University.
2011-12 Arts	116	58	The trend shows a positive progression from that of 2010-11. Further the pass percentage of our college is better than that of many colleges under Sambalpur University.

2012-13 Arts	123	86	The trend shows a positive progression from that of 2011-12. Further the pass percentage of our college is better then that of many colleges under Sambalpur University.
2013-14 Arts	118	94	The trend shows a positive progression from that of 2012-13. Further the pass percentage of our college is better then that of many colleges under Sambalpur University.

5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?

The career and counseling cell informs students about avenues of higher studies and employment available to them. Certain counseling agencies have also opted to offer guidance to students on career opportunities after graduation. The faculty members also render personal guidance to students about different entrance tests and PG admissions

5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?

Regular academic assessments are conducted through class tests and personal supervision and academically weaker students / slow learners are identified. Extra classes and remedial classes are conducted on specific areas of weakness and sought to be rectified in order to avoid failure and dropout.

5.3 Student Participation and Activities

5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.

The Athletic Association of the college organizes Sports and Indoor and Out-door games and conducts the Annual Athletic Meet as per the schedule reflected in the academic calendar of the college. The range of Games and Sports includes, Football, Cricket etc .The events menu of the Annual Athletic Meet, Comprises of, 100mtrs, 200mtrs, 400mtrs, 800mtrs Running race & Cross Country race, High Jump, Long jump, Putting the Shot, Discus and Javelin throw, etc. The college has its own play ground with 100mtrs athletic track

The Cultural Committe of the College organizes the Annual cultural Competitions as per the schedule reflected in the academic calendar of the college, which includes Essay, Debate, Group discussion, Quiz, Song and Dance. Also, Jhoti , Muruja and Rangoli Competitions are conducted to encourage the girl's Students especially. The Service units of the College, like RRC, NSS, also organize programs like Plantation, literacy campaign, Blood donation camps etc. The College always advocates for the mass participation in these programmes. This trend has made the college colorful. The college distributes certificates and prizes to the winners and volunteers, and other students selected by the jury members of the College.

5.3.2 Furnish the details of major student achievements in co-curricular, extracurricular and cultural activities at different levels: University / State / Zonal / National / International, etc. for the previous four years.

In the session 2013-14 in an inter College NSS camp held at Sohela College, Sohela, sponsored by Sambalpur University our College was adjudged as the best College. Our students have participated in both State

and National level NSS Camp. In The Year 2011 Sri Ananda Ch. Barik Participated in Monali, 2012 Sri Satya Barik Participated in Nagaland & 2014 Sri Dhabaleswar Mahananda Participated in Rajasthan in National NSS Camp.

5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

College Collects feedback from the students regarding the course content and teacher evaluation. The feedback obtained and principal take necessary action to enhance the performance of teachers and quality of the quality of the education. There is a regular interaction with the employees and uses their feedback to build up its strengths.

5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.

The college encourage the students to publish college magazine, to write wall magazine in order to give opportunities to them to express their literary skill. They are encouraged to contribute materials like short stories, poems, essays, quotations riddles, jokes and others to be published in the college magazine. The editorial board of the magazine encourage and guide the budding talents to contribute articles and extends support in this regard. Students are also encouraged to contribute wall magazines displayed by some departments.

5.3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.

The college has an executive committee of the Students' Union consisting of President, Vice President, Secretary and Asst. Secretary is the office bearers. Other societies like Athletic, Dramatic, Students common room etc are formed by an Annual Election which takes place as per programme notified by the Govt. of Odisha. Every bona-fide student of the Degree class is a member of the union and is eligible for election and to

vote to any of the offices. Any member of +3 Arts classes can be President and Secretary. Only a student of +3 1st & 2nd yr. of +3 Arts can be the Vice President or Asst. Secretary.

The activities of the college Union includes the following items :

- To organize debate, quiz and essay competition
- To invite eminent persons to address the union
- To take up activities as are proposed by the Union and approved by the Principal

5.3.6 Give details of various academic and administrative bodies that have student representatives on them.

The student representatives are in the executive committee of the students union and other societies. The Governing body of the college has an alumni (pass out student) representative who is entitled to participate in policy formation of the college.

5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution.

The old faculty members and Alumni members play a vital role in the development of the college. Their cooperation is needed at the time of cultural activities and different functions of the college. At times the old faculty members deliver talks on important issues. The college seeks their help in critical situations like college Union Selection in maintaining discipline in the campus. The present day students of the college can boast of the splendour of its past and glory of its alumni.

GOVERNANCE LEAERSHIP AND MANAGEMENT

CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?

Vision:

To impart education to the most neglected human resources of the backward area with affordable fee and to inculcate and implement latest teaching learning technology to ensure employability. To ensure women's empowerment through proper education and to establish social commitment among the students. To stop migration for employment especially in western part of Odisha the teachers motivate the students for higher studies.

Mission:

To aware parents to allow their children to continue their higher studies. To regular in their class. To have their exposure by participating in seminars, workshops and different extension activities. To acquire knowledge how to handle latest teaching learning tools and to have more expertise in both writing and communication skill to compete with the current competitive job market.

6.1.2 What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

The Governing body, the principal and the faculty members work with team spirit for creating better academic ambience in the campus. Action plans are taken and implemented accordingly to involve the students in curricular and co-curricular activities with the able leadership and guidance of the vibrant faculty members.

Senior faculty members are in charge of different key aspects like admission, examination, discipline, quality assurance etc. and guide the students to achieve the vision and mission of the institution. In important matters the principal seeks the advice of the Governing Body for development and smooth running of the institution.

6.1.3 What is the involvement of the leadership in ensuring?

- **The policy statements and action plans for fulfilment of the stated mission**
- **Formulation of action plans for all operations and incorporation of the same into the institutional strategic plan**
- **Interaction with stakeholders**
- **Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders**
- **Reinforcing the culture of excellence**
- **Champion organizational change**

The principal as the head of the institution supported by the Governing Body and member of the staff endeavor to chalk out plans of action towards ensuring the management system development, implementation and continuous improvement.

- **Interaction with stakeholders:** The Principal as the Secretary of the Governing Body puts up the developmental plans and the achievements and progress made from time to time before the Governing Body. Interaction is made with parents and students feedback obtained from time to time. Department of Higher Education, Govt. of Odisha is also apprised of the academic performance from time to time.
- **Reinforcing the culture of excellence:** The Principal through Academic Bursars makes concerted effort to ensure academic discipline in matter of completion of courses, all round development of the students. Emphasis is laid on improvement of teaching learning facilities.

Recognition of best academic performance of students at the University level is given by awarding them. Excellence in the field of sports, NSS & RRC etc is fully recognized through awards.

- **Identifying needs:** The leadership identifies the needs of different wings of the college, members of the staff and students and places such matters before the staff council / Governing Body / Govt. level for necessary approval and redressal.

6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?

The Governing Body through its regular meetings monitors and evaluates the development plans and its implementation. Staff council takes resolutions regarding academic aspects of the college from time to time. Academic progress of the departments is discussed in the meeting of the Heads of the Departments. Apart from this different core committee likes UGC Committee, construction committee. Purchase Committee etc contribute in their own way in monitoring and evaluating the plans and policies in course of its execution.

6.1.5 Give details of the academic leadership provided to the faculty by the top management?

The Governing Body encourages academic excellence by giving freedom to the Principal and faculty in their academic pursuit. The faculty of the college are at liberty to chalk out their plan for completion of courses, conduct of internal examinations and holding of seminars in their departments. The Department of Higher Education, Govt of Odisha has framed guidelines in which academic leadership has been provided to the faculty and all round development of the college has been emphasized.

6.1.6 How does the college groom leadership at various levels?

The college groom leadership among the faculty by assuring extra-curricular and co-curricular activities at the beginning of each academic session. Administrative Bursars, Accounts Bursars and Academic Bursars through their exposure inculcate leadership qualities in general administration, accounts management and academic management activities of the college respectively. Similarly, Advisors of students Union, Examination in charge, Library in charge, UGC in charge. Vice – President , Athletic Association, RUSA co-ordinator , NSS Programme Officer etc get exposure to imbibe leadership quality.

6.1.7 How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?

The different teaching departments function on the basis of the broad parameters of the Govt. and guidelines of the college. Authority is delegated and responsibility fixed for timely completion of courses, holding of internal examinations and seminars. Library, Examination Section, Athletic Council, Students Union, NSS, RRC etc. function under decentralized governance system as per rules and guidelines.

6.1.8 Does the college promote a culture of participative management? If 'yes', indicate the levels of participative management.

Members of the staff (teaching and non teaching) are taken as members of the Governing Body to represent the interest of the staff.

6.2 Strategy Development and Deployment

6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

Yes, the institution has a quality policy which is formally stated in the vision and mission of the college. The Governing Body, the principal the staff members and the office bearer of the students union are taking

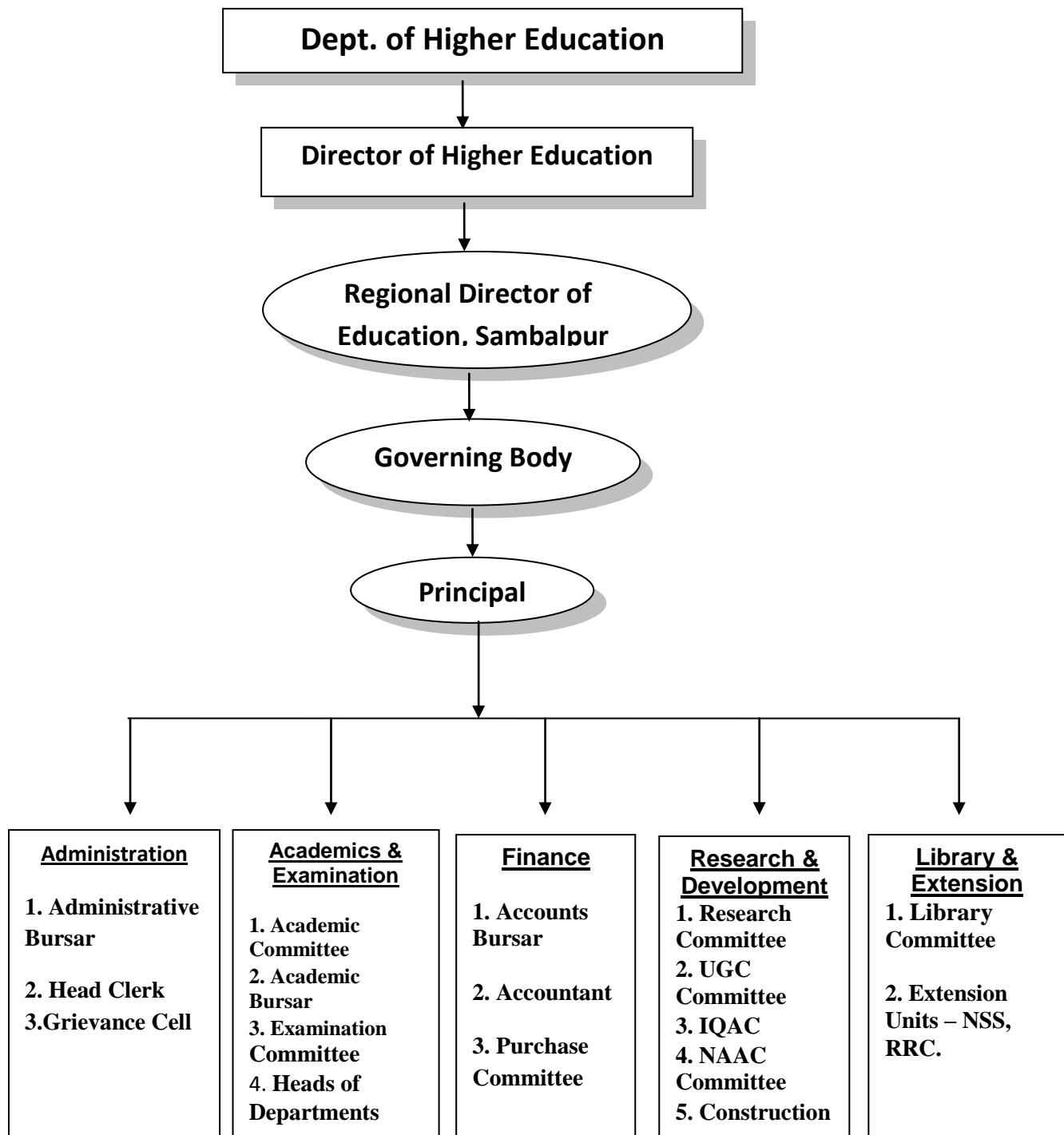
proper care to develop the quality policy of the institution. The policies undertaken are reviewed by holding different meetings like staff council meeting, H.O.D. meeting and Governing Body meeting in regular intervals.

6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

The annual development plan and programme are perfectly in line with the vision of the institution. The perspective plan of the institution is to match global standard of education. Keeping in mind this perspective plan, the annual plan and programme are drawn accordingly. Our endeavor is gradually inching towards the achievement.

6.2.3 Describe the internal organizational structure and decision making processes.

The institution has setup different committees (e.g. academic, counseling, athletic, cultural, library, student's and staff's grievances, infrastructure development and above to it IQAC) for handling different issues relating to proper functioning of the institution. No decision is an individual decision for the institution. Every decision taken are finally passed by the governing body of the institution. The principal through staff members implements the same.



6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following

- **Teaching & Learning**

Participatory mode of teaching is adopted to make the class vibrant. Doubt clearing classes and extra class are taken to support the

slow learners. Practice text & very similar test are conducted by the department teachers in the class after completion of course. Students are also encouraged to contribute articles to college magazine by which budding talents are highlighted.

- Research & Development**

One of the teaching staff member are already awarded with Ph.D degree which justifies the interest of the teachers in Research and Development. The college encourages the staff members to be involved in active research by allowing study leaves for completion projects and duty leaves for presenting research papers in seminars, some teachers are also contributing articles to research journals. One guest faculty has also deputed to accelerate the research activities in the Institution.

- Community engagement**

The activities of NSS, RRC, and Eco – Club are meant for communication engagement. Members of the Staff both Teachers and Non Teaching, Students, Volunteers, Alumni , parents & members of the Governing Body are informed about the programmes of the aforesaid units. The college also celebrate some important days like Foundation Day of Annual athletic meet, Cultural week etc. with the purpose of community engagement.

- Human resource management**

The principal chooses the senior faculty members as the head of each committee while distributing co-curricular activities. The members of the staff gets the opportunity of learning from the seniors and the college gets the best result and service by the proper human resource management.

- Industry interaction**

The opportunity of industry interaction is very remote due to location of the institution.

6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?

The feedback of students and parents teachers interaction are analysed and remedial action taken. Feedback and instruction in matters of infrastructure development is put up before the Governing Body and communicated to the Govt. when required.

6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

The management of the college encourages and supports involvement of the staff members in improving the effectiveness and efficiency of the institutional processes by giving freehand. Staff members are given permission ungrudgingly to participate in different academic events in and outside campus. Study leaves and duty leaves are sanctioned for the said purpose. Achievements of the teachers are highly appreciated.

6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.

The reconstitution of the Governing Body needs approval of the Government of Odisha, Department of Higher Education. Initiatives have already been taken for the purpose.

6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If 'yes', what are the efforts made by the institution in obtaining autonomy?

Yes, The University has the provision for according the status of autonomy to an affiliated college only after autonomy is granted by the UGC. The college does not have any immediate plan for seeking autonomy.

6.2.9 How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for promoting better stakeholder relationship?

The grievances/complains of the students which are minor in nature and can be sorted out immediately are put up before the Grievance Redressal Cell of the college. However, grievances concerning infrastructure development are put up before the Governing Body for consideration. The grievances of the members of the staff concerning service conditions and salary are put up before the grievance cell for consideration. .

6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute ? Provide details on the issues and decisions of the courts on these?

There have been no instances of court cases filed by and against the college.

6.2.11 Does the Institution have a mechanism for analyzing student feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an effort?

Yes, every year student's feedback is obtained and analysed. Mostly the feedback analysis concentrates on quality education. The response and outcome is positive.

6.3 Faculty Empowerment Strategies

6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff?

The members of the staff (teaching) are encouraged to attend refresher courses, Orientation Programme write research papers for presentation in seminars and workshops, and undertake Minor Research projects.

The members of the non teaching staff are encouraged to undergo accounts training and acquire computer knowledge to increase their competitiveness in matters relating to HRMS, E- billing , E-admission etc.

6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

The institution motivates the faculty members for training and retraining by allowing duty leave. Necessary arrangements are made to avoid any short of dislocation in the absence of a particular staff members. After training the knowledge gained by the staff members help them to enhance their skill in teaching and extension activities. Attending Refresher courses, special training courses and training programmes of N.S.S., RRC are encouraged.

6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

For performance appraisal the institution follows the system prescribed by the department of Higher Education, Govt. of Odisha. A proforma is provided to each staff member to be duly filled in with self appraisal. Other activities like number of classes taken, performance as a teacher, zeal of taking responsibility, official conduct, integrity and some other points are also highlighted in the proforma and the principal gives his comment on those points. The CCRs are also maintained and sent to D.H.E by the principal who is taken into account at the time of career advancement. Now the Online PAR has been introduced by Govt. of Odisha to submit self appraisal w.e.f. the session 2015 -16 for Group – A & Group – B Officers.

6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

On the basis of self appraisal and principal's assessment, the performance appraisal report of an individual staff member is prepared.

The principal gives his remark in grades like satisfactory, good, outstanding etc. Before giving any adverse remark the concerned member is given ample scope to rectify his/ her conduct.

6.3.5 What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

The college has a staff association for Teaching & Non – Teaching Staff. The employees of the college cooperate with each other at the time of need in respect of financial and social affairs.

6.3.6 What are the measures taken by the Institution for attracting and retaining eminent faculty?

Since the staff members join and leave the college on the basis of transfer which is regulated by the Department of Higher Education, the principal has fewer roles in the process.

6.4 Financial Management and Resource Mobilization

6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?

At the beginning of the financial year the draft budget is prepared and put up before the Budget Committee. After it is passed by the Budget Committee it is placed before the Governing Body for approval. Apart from the student fund utilization and revenue and contingency expenditure, emphasis is given for utilization of the development fund on infrastructure development. The UGC Committee makes appropriate allocation of development grants on different heads. As far as monitoring effective & efficient utilization of available resources is concerned, the different committees such as construction committee, UGC Committee, Library Committee etc. monitors its utilization.

6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

There is mechanism for both internal and external audit. The external audit is done by Local Fund Audit of the government grants and public (students) collection. UGC accounts are audited by Chartered Accountant. The last audit was done up to FY 2014 – 15 and 2015-16.

6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.

The major sources of institutional receipts/funding, includes

1. Development Fees paid by the students,
2. WODC, (Recommended by MLA) Rs.5, 00,000/- (Through Gaisilat Block, 2014-15)
3. M.P. LAD, yet to receive the information
4. UGC schemes and assistance in XI Plan received Rs.1568000.00/- for development & merged scheme, development assistance for undergraduate.

Since the developmental fee collected from the students is nominal, the institution is heavily depended on external financial assistance. Normally the College follows the principle of balanced budget and there is no deficit. The audited income and expenditure statements of last four years are attached herewith reveal the strength of the institution.

6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).

The institution makes consistent effort in securing the additional funding from different ends, like 1.M.L.A. LAD, 2.M.P. LAD, 3.WODC 4.State

Govt Infrastructure assistance 5.UGC Schemes and Assistance, etc. The utilization report of funds sanctioned, released and received from these ends, are submitted to the sanctioning authorities in due stipulated period.

6.5 Internal Quality Assurance System (IQAS)

6.5.1 Internal Quality Assurance Cell (IQAC)

a. Has the institution established an Internal Quality Assurance Cell (IQAC)? .6 If 'yes', what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?

Yes, the institution has established Internal Quality Assurance Cell on Dt.03.08.2015 with a mission of enhancing the internal quality of the curricular and co-curricular activities with infrastructural development. The cell meets in regular intervals to analyse the system in operation and its grey areas. Steps are taken for amelioration of short comings which the students and staff members are facing. Students and staff members are encouraged to participate in different programmes of the institution and other institutions of the city to gather knowledge about the quality development of the college.

b. How many decisions of the IQAC have been approved by the management / authorities for implementation and how many of them were actually implemented?

The resolutions made by the IQAC are presented to the principal for approval. The principal has approved all the decisions till date and the institution has tried its best for its effective implementation

c. Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.

The IQAC have external members on its committee, like Alumni, Governing Body Member and External reputed Educationist of this locality. Suggestion from external members had come on library automation which was implemented this year

d. How do students and alumni contribute to the effective functioning of the IQAC?

Students and alumni are the pillars of the IQAC for feedback mechanism. The students and alumni members of the IQAC encourage other stakeholders to provide their feedbacks for the development of the institution. Alumni member also discuss about the changing of the global scenario to strengthen the activities of students. Ex-faculty member and two academicians as external member of the committee. They are invited to attend the meetings and give their valuable suggestions for quality enhancement

e. How does the IQAC communicate and engage staff from different constituents of the institution?

Different faculties are also members of IQAC. The Principal circulates the minutes of every IQAC meeting among every department for information, as he is the Chairperson of IQAC. The staffs from different constituents of the institution are suggested to adopt different changes as decided during the IQAC meeting. After every meeting of the IQAC, the Principal invites the staff members especially the heads of each committee of the college and explains the grey areas for solution. The resolutions made by the IQAC are complied and carried out effectively.

6.5.2 Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalisation.

Yes, the institution has an integrated framework for quality assurance of the administrative and academic activities. The circulars and orders of the govt pertaining to quality development are circulated among the staff members from time to time. The departments are supplied with formats of Annual Quality Assurance Report and advised to follow the

provisions. The non teaching staff members are advised to update their knowledge in their respective fields for quality enhancement.

6.5.3 Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact.

The teaching and non-teaching staff members are deputed for training programmes and meetings conducted by govt. administration for quality enhancement. The teachers are advised to make themselves tech survey to match the requirements of the developed educational system. The non teachings staff members are sent for training programmes to enrich their knowledge in matters like accounts and e-dispatches. By attending training courses the faculty members update their knowledge in their respective fields to which they are assigned activities like academics, exam, e-admission, administration etc.

6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If 'yes', how are the outcomes used to improve the institutional activities?

The institution has undertaken performance audit internally headed by the principal. Besides, the SPTC (State Performance Tracking Cell) of the Department of Higher Education visits the college at regular intervals to keep track of the academic management of the institution. And has already registered in MHRD as required by NAAC and DHE, Government of Odisha.

6.5.5 How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?

The purpose of the quality assurance mechanisms of both internal and external agencies are identical. Quality education, smooth running of administration and fulfilment of the vision of the institution is the motto of the quality assurance agencies.

6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

Feedbacks from students are collected. Principal inspects the classes in regular basis. Monthly progress of individual subject are verified from the progress register by the Heads of each department and countersigned by the principal. Extra classes are taken in case of non completion of courses in stipulated period. Revision, Remedial and doubt clearing classes are conducted.

6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?

The quality assurance policies of the institution and its outcomes are intimated to the staff members in meetings conducted by the principal. The students, alumni members and parents are intimated through notices. The quality assurance reports are sent to NAAC, University and D.H.E. when required by the said authorities.

Any other relevant information regarding Governance Leadership and Management which the college would like to include.

INNOVATION AND BEST PRACTICES

CRITERIA VII: INNOVATIONS AND BEST PRACTICES

7.1 Environment Consciousness

7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?

The college has Eco – Club and it undertakes various activities relating to environmental consciousness in the college campus. There is no formal mechanism for green audit. The institution takes all possible steps to make the campus eco-friendly. The use of plastics bag is banned in the college campus and the entire campus is declared as “No Plastic Zone”. The students and staff have planted a number of tree saplings during then various tree plantation programme organised by the institution and all these trees are taken care of and maintained by the institution

7.1.2 What are the initiatives taken by the college to make the campus eco-friendly?

- Energy conservation: Exchange CFL bulbs to LED and normal fans to 5* fans.
- Use of renewable energy: Under consideration
- Water harvesting: Already advised the engineer to add Rain water harvesting to the new construction.
- Check dam construction: Under Consideration
- Efforts for Carbon neutrality: No
- Plantation: Is a measure part through NSS.
- Hazardous waste management: Under planning
- e-waste management: Under Planning

7.2 Innovations

7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.

The innovative process adopted by the institution adds much importance and prominence in the society.

- The Department of Sanskrit observes –The Sanskrit fortnight|| every year, in nearby locality. The programme attracts many eminent persons from nearby locality towards Sanskrit language. “Geeta Jayanti” are celebrated every year in order to create a liking for Sanskrit language and rich Indian culture. These activities of Sanskrit department have brought many laurels for the institution.
- The computer course introduce by the institution has immensely developed the employability standard of the students.
- The institution engages external agencies like Art of Living for holistic development of the students.
- The alumni association of the institution is a strong body, which contributes immensely towards the development of the institution.

7.3 Best Practices

7.3.1 Elaborate on any two best practices which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.

Best Practices

Title of the Practice: “Innovative Research Cell”

Goal: To establish a research cell and to allow teachers and students to engage themselves in research activities on social issues.

The Context: Year 2015-16 was a bad time period for the farmers in the district of Bargarh. The main source of income of the people of the district are cultivation. In 2015-16 there was heavy drought due to the effect of La-NINA. There was hardly any rain and farmers could not plough rice paddy as per their expectation. They had taken hand loans from the money lenders and due to drought they could not repay the hand loan and started committing suicide one by one. More than 50 farmers committed suicide in Bargarh District and in total more than 100 farmers committed suicide in the entire State. To check such incident in future one of our team members mainly faculty and students decided to have a grass route research for finding solutions for the man at the back bone of the Country.

The Practice: After through discussion the team established a Research Cell under the Chairmanship of Principal and invited the local NGO to provide support of experts in the field of agriculture and to go the doorstep of those farmers family to collect feedbacks on the issues. Aware them for save water through Check Dam Construction. Also aware for Rain Water Harvesting and to establish a “FARMER CLUB” and to open a account to save some amount which will help their family in future regarding any health hazards, higher education of their children, marriage of their daughter etc. The research team also advised the team of farmers

to “VERMI CULTURE” and to avoid poisonous fertilise in their field.

Evidence of Success: Such type of research activities bring smile on the face of the farmers and they feel more confidence and became enthusiastic for their future plan. Advise them to take loans only from the nationalised bank to avoid money lenders pressure for the red

Problem Encountered and Resources Required: When we started the ground level work, we found a lot of problems to visit door to door and village to village for collecting the exact ground report. Also face problems to drive two wheelers on the bad road conditions and to pay cash for filling petrol. Then we invite healthy alumni and invite local well wishers to be a part of our research team to help us for this noble work and to help us for womens empowerment.

Contact Details

Name of the Principal: **Mr. Jagadish Kumar Thakur**

Name of the Institution: **Panchayat Samiti (Degree) College, Gaisilat**

City: **At/Po- Gaisilat, Dist- Bargarh, Odisha**

Pin Code: **768037**

Accredited Status: **1st Cycle**

Website: **psdegreecollegegaisilat.org**

E-mail: **prlgaisilat@gmail.com**

Mobile: **9938321424**

Title of the Practice: Solar Energy in the Campus

Goal: To introduced solar energy system in the college campus to save the energy on a long run and the reduce the electricity cost of the institution.

The Context: The context of introduced the solar energy system will be a beneficial project for the institution not only to save energy but also to cut the electricity cost supply by the WESCO which is in a increasing mode of day to day cost. Such challenges are taken by the institution to make awareness for all the stake holders for the conservation of electricity. Maintenance of such project is also challenging affairs were the students, teaching non teaching staff to consist about its used.

The Practice: After instillation of solar energy unit proper care should be taken for the use of such unit. Awareness notice to be displayed at the necessary point about the usual manual. The use of lights and fans should be switched off when not in used. Such practice for the stake holders will create and positive impact how to save energy in the day to day life. One persons has to be assigned to operate the same instead of multi users.

Evidence of Success: After installation of solar unit in the campus it has fund that the consumption of electricity bill has been came down to a noticeable point. The institution has replaced the CFL blabs LED blabs. Such practices help for and the environment and prove that the electricity cost has been reduced. The amount saved annually found that 20% of the electricity cost saved help the institution to install more solar unit in the campus which will no doubt an innovative practices and will be a exemplary note for the stake holders at a large in future if more solar unit can be replaced to the traditional electricity used one water supply can be provided to the inmates of the hostel in the winter season. At the time of load shedding the academic interest of the student will not be hamper .

Problems Encountered and Resources Required: The institutions face problem to initiate such project due to financial constraints and Principal takes pains to convince the account bursar and management to spend a good amount of money for the installation of this project. Once the

account bursar and the GB convinced allows going ahead.

Notes (Optional)

Any other information that may be relevant and important to the reader for adopting/ implementing the Best Practice in their institution (about 150 words).

Contact Details

Name of the Principal: **Mr. Jagadish Kumar Thakur**

Name of the Institution: **Panchayat Samiti (Degree) College, Gaisilat**

City: **At/Po- Gaisilat, Dist- Bargarh, Odisha**

Pin Code: **768037**

Accredited Status: **1st Cycle**

Website: **psdegreecollegegaisilat.org**

E-mail: **prlgaisilat@gmail.com**

Mobile: **9938321424**

**EVALUATIVE
REPORTS OF THE
DEPARTMENTS**

Evaluative Report of the Departments (Dept. of Economics)

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department : **Economics**
2. Year of Establishment : **1990-91**
3. Names of Programmes / Courses offered: **UG +3 Arts**
4. Names of Interdisciplinary courses and the departments/units involved : **Nil**
5. Annual/ semester/choice based credit system programme wise) : **Annual**
6. Participation of the department in the courses offered by other Departments : **Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **Nil**
8. Details of courses/programmes discontinued (if any) with reasons : **No**
9. Number of Teaching posts

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors	01	01

10. Faculty profile with name, qualification, designation, Specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Mr. Bachaspatti Padhan	M.A.	Lect. in Eco.	Economics Thought	24	Nil

11. List of senior visiting faculty:

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : **Nil**

13. Student -Teacher Ratio (programme wise) : **18:01**

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : **Nil**

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. : **Nil**

16. Number of faculty with ongoing projects from

a) National

b) International funding agencies and grants received: **Nil**

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received: : **Nil**

18. Research Centre /facility recognized by the University: **Nil**

19. Publications:

a) Publication per faculty : **Nil**

• Number of papers published in peer reviewed journals (national /International) by faculty and students : **Nil**

• Number of publications listed in International Database (For Eg:

Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **Nil**

- Monographs : **Nil**
- Chapter in Books : **Nil**
- Books Edited : **Nil**
- Books with ISBN/ISSN numbers with details of publishers : **Nil**
- Citation Index : **Nil**
- SNIP : **Nil**
- SJR : **Nil**
- Impact factor : **Nil**
- h-index : **Nil**

20. Areas of consultancy and income generated : **Nil**

21. Faculty as members in : **Nil**

- a) National committees
- b) International Committees
- c) Editorial Boards:.....

22. Student projects: : **Nil**

- a) Percentage of students who have done in-house projects including inter departmental/programme
- b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies

23. Awards / Recognitions received by faculty and students: **Nil**

24. List of eminent academicians and scientists / visitors to the

department : **No**

25. Seminars/ Conferences/Workshops organized & the source of funding :

- a) National
- b) International

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A.	30	20	12	8	89%

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
+3 Arts	100	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : **06**

29. Student progression

Student progression	Against % enrolled
UG to PG	4%
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	

Employed	
– Campus selection	
– Other than campus recruitment	20%
Entrepreneurship/Self-employment	76%

30. Details of Infrastructural facilities

- a) Library : **Yes**
- b) Internet facilities for Staff & Students : **Yes**
- c) Class rooms with ICT facility : **No**
- d) Laboratories : **No**

31. Number of students receiving financial assistance from college, university, government or other agencies: **03**

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts:**N/A**

33. Teaching methods adopted to improve student learning: **General teaching method adopted .**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities : **Almost all students participated in NSS & RRC.**

35. SWOC analysis of the department and Future plans:

Strength:-

- a) Intelligent Students.
- b) Efficient Faculties .

Weakness:-

- a) Lack of Dept. Library.
- b) Lack of Ph.D faculty members.
- c) Lack of interest of the Students to participate seminar & group discussion.

Opportunities:-

- a) Good numbers of books on Economics are available in the College Library.
- b) Seminars are organized to encourage Students participation.

Challenges:-

- a) To develop students profile so as to make them competent enough for employability & personality development.
- b) To develop modern methods for teaching learning process.

Evaluative Report of the Departments (Dept. of Education)

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department : **Education**
2. Year of Establishment : **1990-91**
3. Names of Programmes / Courses offered : **UG +3 Arts**
4. Names of Interdisciplinary courses and the departments/units involved : **Nil**
5. Annual/ semester/choice based credit system (programme wise) : **Annual**
6. Participation of the department in the courses offered by other Departments : **Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **Nil**
8. Details of courses/programmes discontinued (if any) with reasons : **No**
9. Number of Teaching posts

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors	02	02

10. Faculty profile with name, qualification, designation, Specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Mr. Umakanta Sahu	M.A. ME.d	HOD Edn.	Adult & No formal Education	21	Nil
Ms. Pinki Ratha	M.A.	Lect. in Education	Teacher Education	01	Nil

11. List of senior visiting faculty:

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : **Nil**

13. Student -Teacher Ratio (programme wise) : **55:01**

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : **Nil**

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. : **Nil**

16. Number of faculty with ongoing projects from

- a) National
- b) International funding agencies and grants received: **Nil**

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : **Nil**

18. Research Centre /facility recognized by the University: **Nil**

19. Publications:

a) Publication per faculty : **Nil**

- Number of papers published in peer reviewed journals (national /International) by faculty and students:

: **Nil**

- Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **Nil**

- Monographs : **Nil**
- Chapter in Books : **Nil**
- Books Edited : **Nil**
- Books with ISBN/ISSN numbers with details of publishers : **Nil**
- Citation Index : **Nil**
- SNIP : **Nil**
- SJR : **Nil**
- Impact factor : **Nil**
- h-index : **Nil**

20. Areas of consultancy and income generated : **Nil**

21. Faculty as members in : **Nil**

- a) National committees
- b) International Committees
- c) Editorial Boards:.....

22. Student projects: : **Nil**

- a) Percentage of students who have done in-house projects including inter departmental/programme

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies

23. Awards / Recognitions received by faculty and students: **Nil**

24. List of eminent academicians and scientists / visitors to the department : **No**

25. Seminars/ Conferences/Workshops organized & the source of funding :

- a) National
- b) International

• **Conducted two dept. seminar in 2014-15 & 2015-16.**

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A. (Edn.)	109	72	27	45	90 %

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
+3 Arts	100	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, **Defence services**, etc.? : **10**

29. Student progression

Student progression	Against % enrolled
UG to PG	2%
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed	
– Campus selection	
– Other than campus recruitment	34%
Entrepreneurship/Self-employment	64%

30. Details of Infrastructural facilities

- a) Library : Yes
- b) Internet facilities for Staff & Students : Yes
- c) Class rooms with ICT facility : No
- d) Laboratories : No

31. Number of students receiving financial assistance from college, university, government or other agencies: 05

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts: N/A

33. Teaching methods adopted to improve student learning: **General teaching method adopted .**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities : **Almost all students participated in NSS & RRC.**

35.SWOC analysis of the department and Future plans:

Strength :-

- a) Dept. adopts different innovative method of teaching.
- b) Students are highly motivated, good and discipline.
- c) Proper practical classes are conducted for the Students.

Weakness :-

- a) Students participation in seminar and extension programme very poor,
- b) In sufficient rooms for taking practical classes.

Opportunities:-

- a) Developing student's confidence to attain seminar and extension activities.
- b) Conducted extension programme at nearby villages for mass Education.

Challenges :-

- a) To develop a sense of preparedness among the students to conduct the seminar & to acquaint them with knowledge of educational facts and practices.
- b) To develop teaching practice and project classes among the students.

Evaluative Report of the Departments (Dept. of English)

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department : **English**
2. Year of Establishment : **1990-91**
3. Names of Programmes / Courses offered : **UG +3 Arts**
4. Names of Interdisciplinary courses and the departments/units involved : **Nil**
5. Annual/ semester/choice based credit system (programme wise) : **Annual**
6. Participation of the department in the courses offered by other Departments : **Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **Nil**
8. Details of courses/programmes discontinued (if any) with reasons : **No**
9. Number of Teaching posts

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors	01	01

10. Faculty profile with name, qualification, designation, Specialization,

(D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Mr. Shrikanta Ku. Sahu	M.A. PGDTE, PGDCA	Lect. in English	Comparative Literature	24	Nil

11. List of senior visiting faculty:

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : **Nil**

13. Student -Teacher Ratio (programme wise) : **40:01**

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : **Nil**

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. : **Nil**

16. Number of faculty with ongoing projects from

a) National

b) International funding agencies and grants received: **Nil**

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : **Nil**

18. Research Centre /facility recognized by the University: **Nil**

19. Publications:

a) Publication per faculty : **Nil**

• Number of papers published in peer reviewed journals (national /International) by faculty and students:

: Nil

- Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **Nil**

- Monographs : Nil
- Chapter in Books : Nil
- Books Edited : Nil
- Books with ISBN/ISSN numbers with details of publishers : Nil
- Citation Index : Nil
- SNIP : Nil
- SJR : Nil
- Impact factor : Nil
- h-index : Nil

20. Areas of consultancy and income generated : Nil

21. Faculty as members in : Nil

- a) National committees
- b) International Committees
- c) Editorial Boards:

22.Student projects: : Nil

a) Percentage of students who have done in-house projects including inter departmental/programme

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies

23. Awards / Recognitions received by faculty and students: Nil

24. List of eminent academicians and scientists / visitors to the department : **No**

25. Seminars/ Conferences/Workshops organized & the source of funding :

- a) National
- b) International

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A. (Eng.)	431	208	107	101	70 %

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
+3 Arts	100	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, **Defence services**, etc.? : **12**

29. Student progression

Student progression	Against % enrolled
UG to PG	2%
PG to M.Phil.	
PG to Ph.D.	

Ph.D. to Post-Doctoral	
Employed	
● Campus selection	
● Other than campus recruitment	34%
Entrepreneurship/Self-employment	64%

30. Details of Infrastructural facilities

- a) Library : **Yes**
- b) Internet facilities for Staff & Students : **Yes**
- c) Class rooms with ICT facility : **No**
- d) Laboratories : **No**

31. Number of students receiving financial assistance from college, university, government or other agencies: **05**

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts: **N/A**

33. Teaching methods adopted to improve student learning: **General teaching method adopted .**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities : **Almost all students participated in NSS & RRC.**

35. SWOC analysis of the department and Future plans:

Strength :-

- a) The overall performance of our students at university examination is partially dependent on English dept.

Weakness :

- a) At times it is difficult for dept. to manage more than 400 students.
- b) Students are poor in spoken English.

c) English foundation of the students is very poor.

Opportunities:-

- a) Spoken English classes are conducted by the dept.
- b) Special remedial classes are also taken by the dept.

Challenges :-

- a) To improve English standard of the students so that they would be able to face different interviews for jobs in future.
- b) To create self sufficiency among students.

Evaluative Report of the Departments (Dept. of History)

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department : **History**
2. Year of Establishment : **1990-91**
3. Names of Programmes / Courses offered : **UG +3 Arts**
4. Names of Interdisciplinary courses and the departments/units involved : **Nil**
5. Annual/ semester/choice based credit system (programme wise) : **Annual**
6. Participation of the department in the courses offered by other Departments : **Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **Nil**
8. Details of courses/programmes discontinued (if any) with reasons : **No**
9. Number of Teaching posts

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors	02	02

10. Faculty profile with name, qualification, designation, Specialization,

(D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Mr. Pradip Ku. Padhan	M.A.	HOD History	Indian Culture	24	Nil
Mr. Manas Ku. Dash	M.A.	Lect. in History	Regional History	21	Nil

11. List of senior visiting faculty:

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : **Nil**

13. Student -Teacher Ratio (programme wise) : **36:01**

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : **Nil**

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. : **Nil**

16. Number of faculty with ongoing projects from

a) National

b) International funding agencies and grants received: **Nil**

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : **Nil**

18. Research Centre /facility recognized by the University: **Yes**

(HRDC) Sambalpur University

19. Publications:

a) Publication per faculty : **Nil**

- Number of papers published in peer reviewed journals (national /International) by faculty and students: : **Nil**
- Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **Nil**
- Monographs : **Nil**
- Chapter in Books : **Nil**
- Books Edited : **Nil**
- Books with ISBN/ISSN numbers with details of publishers : **Nil**
- Citation Index : **Nil**
- SNIP : **Nil**
- SJR : **Nil**
- Impact factor : **Nil**
- h-index : **Nil**

20. Areas of consultancy and income generated : **Nil**

21. Faculty as members in : **Nil**

- a) National committees
- b) International Committees
- c) Editorial Boards:.....

22. Student projects: : **Nil**

- a) Percentage of students who have done in-house projects including inter departmental/programme

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies

23. Awards / Recognitions received by faculty and students: **Nil**

24. List of eminent academicians and scientists / visitors to the department : **Yes**

Prof. Sadhu Charan Panda, Former V.C. University of culture Odisha

25. Seminars/ Conferences/Workshops organized & the source of funding :

- a) National
- b) International

• Conducted four dept. seminars on 2014-15 & 2015-16.

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A. (Hist.)	62	29	18	11	90 %

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
+3 Arts	100	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, **GATE**, Civil services, **Defence** services, etc.? : **12**

29. Student progression

Student progression	Against % enrolled
UG to PG	6%
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed	
– Campus selection	
– Other than campus recruitment	22%
Entrepreneurship/Self-employment	72%

30. Details of Infrastructural facilities

- a) Library : **Yes**
- b) Internet facilities for Staff & Students : **Yes**
- c) Class rooms with ICT facility : **No**
- d) Laboratories : **No**

31. Number of students receiving financial assistance from college, university, government or other agencies: **05**

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts: **N/A**

33. Teaching methods adopted to improve student learning: **General teaching method adopted .**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities : **Almost all students participated in NSS & RRC.**

35.SWOC analysis of the department and Future plans:

Strength :-

- a) Students results are satisfactory.
- b) Experiences and competent teachers.

Weakness :

- a) Lack of Dept. Library.
- b) Lack of interest among the students to participate in the Seminar.

Opportunities:-

- a) Students are encouraged to participate in it by conducting regular seminars.
- b) History subject books are available in the College library.

Challenges :-

- a) History dept. requested library committee and Principal to opened a dept. library.
- b) To eradicate the fear psychosis among the students to participate in the seminar.

Evaluative Report of the Departments (Dept. of Odia)

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department : **Odia**
2. Year of Establishment : **1990-91**
3. Names of Programmes / Courses offered : **UG +3 Arts**
4. Names of Interdisciplinary courses and the departments/units involved : **Nil**
5. Annual/ semester/choice based credit system (programme wise) : **Annual**
6. Participation of the department in the courses offered by other Departments : **Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **Nil**
8. Details of courses/programmes discontinued (if any) with reasons : **No**
9. Number of Teaching posts

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors	02	02

10. Faculty profile with name, qualification, designation, Specialization,

(D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Jayaketan Tripathy	M.A. Ph. D	HOD Odia	Drama	25	Nil
Ms. Antima Debta	M.A.	Lect. In Odia	Folklore	02	Nil

11. List of senior visiting faculty:

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : **Nil**

13. Student -Teacher Ratio (programme wise) : **64:01**

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : **Nil**

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. : **Ph.D-01**

16. Number of faculty with ongoing projects from

- a) National
- b) International funding agencies and grants received: **Nil**

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : **Nil**

18. Research Centre /facility recognized by the University: **Nil**

19. Publications:

a) Publication per faculty : **01**

- Number of papers published in peer reviewed journals (national /International) by faculty and students: : **Nil**
- Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **Nil**
- Monographs : **Nil**
- Chapter in Books : **Nil**
- Books Edited : **Nil**
- Books with ISBN/ISSN numbers with details of publishers : **Nil**
- Citation Index : **Nil**
- SNIP : **Nil**
- SJR : **Nil**
- Impact factor : **Nil**
- h-index : **Nil**

20. Areas of consultancy and income generated : **Nil**

21. Faculty as members in : **Nil**

- a) National committees
- b) International Committees
- c) Editorial Boards:.....

22. Student projects: : **Nil**

- a) Percentage of students who have done in-house projects including inter departmental/programme

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies

23. Awards / Recognitions received by faculty and students: **Nil**

24. List of eminent academicians and scientists / visitors to the department : **No**

25. Seminars/ Conferences/Workshops organized & the source of funding :

- a) National
- b) International

• Conducted four dept. seminars on 2014-15 & 2015-16.

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A. (Odia)	431	208	107	101	99 %

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
+3 Arts	100	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, **GATE**, Civil services, **Defence** services, etc.? : **20**

29. Student progression

Student progression	Against % enrolled
UG to PG	12%
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed	
– Campus selection	
– Other than campus recruitment	22%
Entrepreneurship/Self-employment	66%

30. Details of Infrastructural facilities

- a) Library : **Yes**
- b) Internet facilities for Staff & Students : **Yes**
- c) Class rooms with ICT facility : **No**
- d) Laboratories : **No**

31. Number of students receiving financial assistance from college, university, government or other agencies: **12**

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts: **N/A**

33. Teaching methods adopted to improve student learning: **General teaching method adopted as because Odia is mother tongue of most of the Students.**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities : **Almost all students participated in NSS & RRC.**

35.SWOC analysis of the department and Future plans:

Strength :-

- a) Most of the Students belong to Odisha , hence they do not face any problem in communication.

Weakness :

- a) At times it is difficult for dept. to manage more than 300 students for a single teacher.
- b) As because Sambalpuri is the dialect spoken by the local people, during the examination the Students face problems in writing perfect Odia language.

Opportunities:-

- a) Extra inputs are given in the extra classes so that the Students would be competent in writing Odia language.

Challenges :-

- a) To make the Students efficient in Odia grammar.

Evaluative Report of the Departments (Dept. of Political Science)

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department : **Pol. Sc.**
2. Year of Establishment : **1990-91**
3. Names of Programmes / Courses offered : **UG +3 Arts**
4. Names of Interdisciplinary courses and the departments/units involved : **Nil**
5. Annual/ semester/choice based credit system (programme wise) : **Annual**
6. Participation of the department in the courses offered by other Departments : **Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **Nil**
8. Details of courses/programmes discontinued (if any) with reasons : **No**
9. Number of Teaching posts

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors	02	02

10. Faculty profile with name, qualification, designation, Specialization,

(D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Mr. Arjun Ku. Mohanty	M.A.	HOD Pol.Sc.	Political Sociology	24	Nil
Ms. Sujata Panda	M.A., M.Phil	Lect. In Pol.Sc.	Foreign Policy	02	Nil

11. List of senior visiting faculty:

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : **Nil**

13. Student -Teacher Ratio (programme wise) : **34:01**

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : **Nil**

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ M.Phil / PG. : **M.Phil-01**

16. Number of faculty with ongoing projects from

a) National

b) International funding agencies and grants received: **Nil**

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : **Nil**

18. Research Centre /facility recognized by the University: **Nil**

19. Publications:

a) Publication per faculty : **Nil**

- Number of papers published in peer reviewed journals (national /International) by faculty and students: : **Nil**
- Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **Nil**
- Monographs : **Nil**
- Chapter in Books : **Nil**
- Books Edited : **Nil**
- Books with ISBN/ISSN numbers with details of publishers : **Nil**
- Citation Index : **Nil**
- SNIP : **Nil**
- SJR : **Nil**
- Impact factor : **Nil**
- h-index : **Nil**

20. Areas of consultancy and income generated : **Nil**

21. Faculty as members in : **Nil**

- a) National committees
- b) International Committees
- c) Editorial Boards:.....

22. Student projects: : **Nil**

- a) Percentage of students who have done in-house projects including inter departmental/programme

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies

23. Awards / Recognitions received by faculty and students: **Nil**

24. List of eminent academicians and scientists / visitors to the department : **No**

25. Seminars/ Conferences/Workshops organized & the source of funding :

- a) National
- b) International

• Conducted four dept. seminars on 2014-15 & 2015-16.

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A. (Pol.Sc.)	72	36	20	16	99 %

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
+3 Arts	100	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, **GATE**, Civil services, **Defence** services, etc.? : **08**

29. Student progression

Student progression	Against % enrolled
UG to PG	06%
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed	
– Campus selection	
– Other than campus recruitment	32%
Entrepreneurship/Self-employment	62%

30. Details of Infrastructural facilities

- a) Library : **Yes**
- b) Internet facilities for Staff & Students : **Yes**
- c) Class rooms with ICT facility : **No**
- d) Laboratories : **No**

31. Number of students receiving financial assistance from college, university, government or other agencies: **07**

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts: **N/A**

33. Teaching methods adopted to improve student learning: **General teaching method adopted .**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities : **Almost all students participated in NSS & RRC.**

35.SWOC analysis of the department and Future plans:

Strength :-

- a) Students results are very good.
- b) Students attendance percentage is good.

Weakness :-

- a) Lack of Ph.d faculty members.
- b) Lack of Dept. Library.
- c) Students lack personality traits.

Opportunities:-

- a) Personality development programme conducted by College.
- b) Pol. Sc subject books are available in the College library.

Challenges :-

- a) Dept. Students are encouraged to attend personality development programme.
- c) Pol. Sc. requested library committee and Principal to opened a dept. library.

Evaluative Report of the Departments (Dept. of Sanskrit)

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department : **Sanskrit**
2. Year of Establishment : **1990-91**
3. Names of Programmes / Courses offered : **UG +3 Arts**
4. Names of Interdisciplinary courses and the departments/units involved : **Nil**
5. Annual/ semester/choice based credit system (programme wise) : **Annual**
6. Participation of the department in the courses offered by other Departments : **Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **Nil**
8. Details of courses/programmes discontinued (if any) with reasons : **No**
9. Number of Teaching posts

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors	02	02

10. Faculty profile with name, qualification, designation, Specialization,

(D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Mr. Jagadish Ku. Thakur	M.A.	HOD Sanskrit	Literature	25	Nil
Smt. Sasmita Mishra	M.A., M.Phil	Lect. In Sanskrit	Poetics (Mahakavya)	02	Nil

11. List of senior visiting faculty:

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : **Nil**

13. Student -Teacher Ratio (programme wise) : **34:01**

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : **Nil**

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ M.Phil / PG. : **M.Phil-01**

16. Number of faculty with ongoing projects from

a) National

b) International funding agencies and grants received: **Nil**

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : **Nil**

18. Research Centre /facility recognized by the University: **Nil**

19. Publications:

a) Publication per faculty : **Nil**

- Number of papers published in peer reviewed journals (national /International) by faculty and students:

: **Nil**

- Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **Nil**

- Monographs : **Nil**
- Chapter in Books : **Nil**
- Books Edited : **Nil**
- Books with ISBN/ISSN numbers with details of publishers : **Nil**
- Citation Index : **Nil**
- SNIP : **Nil**
- SJR : **Nil**
- Impact factor : **Nil**
- h-index : **Nil**

20. Areas of consultancy and income generated : **Nil**

21. Faculty as members in : **Nil**

- a) National committees
- b) International Committees
- c) Editorial Boards:.....

22. Student projects: : **Nil**

- a) Percentage of students who have done in-house projects including inter departmental/programme

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies

23. Awards / Recognitions received by faculty and students: **Nil**

24. List of eminent academicians and scientists / visitors to the department : **No**

25. Seminars/ Conferences/Workshops organized & the source of funding :

- a) National
- b) International

• Conducted four dept. seminars on 2014-15 & 2015-16.

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A. (Pol.Sc.)	82	42	18	24	95 %

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
+3 Arts	100	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, **GATE**, Civil services, **Defence** services, etc.? : **04**

29. Student progression

Student progression	Against % enrolled
UG to PG	06%
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed	
– Campus selection	
– Other than campus recruitment	32%
Entrepreneurship/Self-employment	62%

30. Details of Infrastructural facilities

- a) Library : **Yes**
- b) Internet facilities for Staff & Students : **Yes**
- c) Class rooms with ICT facility : **No**
- d) Laboratories : **No**

31. Number of students receiving financial assistance from college, university, government or other agencies: **07**

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts: **N/A**

33. Teaching methods adopted to improve student learning: **General teaching method adopted .**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities : **Almost all students participated in NSS & RRC.**

35.SWOC analysis of the department and Future plans:

Strength :-

- a) Most of the Students of this department are proficient.

Weakness :-

- a) Paucity of funds to popularizes Sanskrit language in the local area.
- b) Being a College of rural area location problem is there.
- c) Lack of Dept. library.

Opportunities:-

- a) As most of the Students of this dept. are talented, step can be taken in order to make the local people more inclined towards the rich culture of the Sanskrit language.

Challenges :-

- a) To make Sanskrit the Colloquial language of the people and to eradicate the fear concept of Sanskrit



PANCHAYAT SAMITI DEGREE COLLEGE

GAISILAT, CODE-03104305

www.psdegreecollegegaisilat.org, Email-prlgaisilat@gmail.com,

At/P.O.-GAISILAT-768037, DIST-BARGARH (ODISHA), PH: (06683) 226602

Affiliated/Constituent/Autonomous Colleges and Recognized Institutions)

This is to certify that P.S. (Degree) College, Gaisilat fulfils all norms

1. Stipulated by the affiliating University and/or
2. Regulatory Council/Body [such as UGC, NCTE, AICTE, MCI, DCI, BCI, etc.] and
3. The affiliation and recognition [if applicable] is valid as on date.

In case the affiliation / recognition is conditional, then a detailed enclosure with regard to compliance of conditions by the institution will be sent.

It is noted that NAAC's accreditation, if granted, shall stand cancelled automatically, once the institution loses its University affiliation or Recognition by the Regulatory Council, as the case may be.

In case the undertaking submitted by the institution is found to be false then the accreditation given by NAAC is liable to be withdrawn. It is also agreeable that the undertaking given to NAAC will be displayed on the college website.

Date:

Place:

Principal/Head of the Institution

Principal
(Name and Signature with Office seal)

JAGADISH KUMAR THAKUR



PANCHAYAT SAMITI DEGREE COLLEGE

GAISILAT, CODE-03104305

www.psdegreecollegegaisilat.org, Email-prlgaisilat@gmail.com,
At/P.O.-GAISILAT-768037, DIST-BARGARH (ODISHA), PH: (06683) 226602

Declaration by the Head of the Institution

I certify that the data included in this Self-study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.

Signature of the Head of the institution

Principal
P.S. Degree College, Gaisilat
District-Bargarh
With seal.

ANNEXURE

F.8-303/2006 (CPP-I)



विश्वविद्यालय अनुदान आयोग
बहादुरशाह जफर मार्ग
नई दिल्ली 110 002

12
4/9/07

UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI-110 002

August, 2007

24 AUG 2007

The Registrar,
Sambalpur University,
Jyoti Vihar, Burla,
Sambalpur-768 019 (Orissa).

**Sub:- List of Colleges prepared under Section 2 (f) & 12 (B) of the UGC Act, 1956-
Inclusion of New Colleges.**

Sir,

I am directed to refer to the letter No. 380 dated 04-06-2007 received from the College on the subject cited above and to say that the name of the following College has been included in the list of Colleges prepared under Section 2 (f) & 12 (B) of the UGC Act, 1956 under the head Non-Government Colleges teaching upto Bachelor's Degree:-

Name of the College	Year of Establishment	Remarks
Panchayat Samiti College, Gaisilat-768 037, <u>District Bargarh (Orissa).</u> (On permanent affiliation)	1990	The College is eligible to receive Central assistance in terms of the Rules framed under Section 12 (B) of the UGC Act, 1956.

The documents submitted in respect of the above College have been accepted by the Commission.

Yours faithfully,

(Mrs. Urmil Gulati)
Under Secretary

Copy forwarded to:-

- 1 The Principal, Panchayat Samiti College, Gaisilat-768 037, District Bargarh (Orissa).
- 2 The Secretary, Government of India, Ministry of Human Resource Development, Department of Secondary Education & Higher Education, Shastri Bhavan, New Delhi-110 001.
- 3 The Secretary, Government of Orissa, Department of Higher Education, Bhubaneshwar (Orissa).
- 4 Joint Secretary, UGC, Eastern Regional Office, LB-8 Sector-III, Kolkata-700 091.
- 5 Publication Officer, UGC-Website, New Delhi.
- 6 Section Officer (F.D.-III Section) U.G.C., New Delhi.
- 7 All Sections, U.G.C.
- 8 Guard file.

Om Prakash
(Om Prakash)
Section Officer

G. 2007

By Speed Post

SAMBALPUR UNIVERSITY



JYOTI VIHAR-768019:DIST.SAMBALPUR(ODISHA)

No. 824 /Dev.II

Date: 31/01/15

From:

The Director,
College Development Council.

To,

The Principal,
Panchayat Samiti Degree College,
Gaisilat,
Dist. Bargarh.

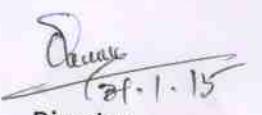
Sub:- *Issue of Affiliation Certificate.*

Ref:- *Your letter No.236, dated 13.12.2014.*

Sir,

With reference to your letter cited above, I am sending herewith the Affiliation Certificate of your College for further action.

Yours faithfully,


Date: 31.1.15
Director,
College Development Council

/bkb/ 

AFFILIATION FORMAT
SAMBALPUR UNIVERSITY
Jyoti Vihar, Burla

TO WHOM IT MAY CONCERN

This is to certify that **Panchayat Samiti Degree College, Gaisilat, Dist.Bargarh (ODISHA)** is affiliated to the **Sambalpur University** and recognized by the **University Grand Commission** and included under section 2(f) and 12(B) of U.G.C.. The following courses/ Subjects are taught in the said college as per the affiliation.

Sl. No.	Name of the Course (S) and Duration	Affiliation		Period of validity for the year (s)
		Permanent	Temporary	
1	Three Year B.A. Pass Courses in History, Pol.Sc., Economics, Education, Odia, Sanskrit & B.A Hons. In History	Permanent Letter No.011245/ASW Dt. 24.12.2005		2004-2005 onwards

10/09/11/15
Registrar
Sambalpur University
The Registrar, Har-750010
Sambalpur University,
Jyoti Vihar, Burla, Odisha



Certificate of Registration of Societies

ACT XXI OF 1860

SBL-N.464-482 1984-1985

I hereby certify that Managing Committee
of Proposed Panchayat ^{Sahityi} College,
At P.O/P.S. - Gaisilate Dist. Sambalpur
has this day been registered under the Societies
Registration Act (No. XXI of 1860).

Given under my hand at Sambalpur

this 27th day of June

One thousand nine hundred and Eighty four

P. ~~Acad. Registrar of Societies, 27/6/84~~
Acad. Registrar of Societies, 27/6/84
27/6/84
Additional Registrar of Societies
Principal
P.S. Padmaja College Gaisilat
Dist. Barabati
Call no. Principal in Ch. No. 1
Principal in Ch. No. 1

No. 011245 /ASW.

at. 24. 12. 2005

From

The Director (CDC.)

To

The Principal,
Panchayat Samiti College,
Gaisilat, Dist. - Bargarh.

Sub:-

Grant of permanent affiliation.

Sir,

I am to intimate you that the Syndicate has been pleased to accord permanent affiliation to your college in +3 Arts (Pass) and (Hons.) course from the session 2004-05 in the following subjects and sanction strength as mentioned against each.

+3 Arts Pass and (Hons.)

Compulsory :- English-128, M.L.L.(O)- 128, Environmental Studies- 128, Indian Society and Culture-128.

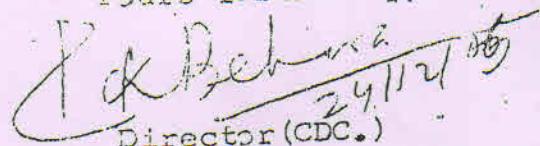
Optional :- History-128, Political Science-128, Economics-128, Education-128, Oriya-128, Sanskrit-128

Honours Course: History - 16 seats

Electives:- Land mark in Indian History, Indian Polity, Oriya and Education.

This affiliation is subject to periodical review.

Yours faithfully,


P.K. Behera
24/12/05
Director (CDC.)

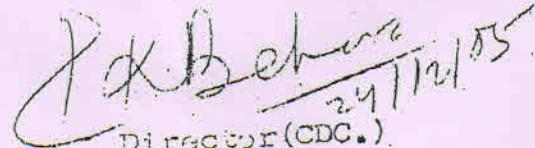
Memo No. 011246 /ASW.

dt. 24.12.2005

Copy forwarded for information and necessary action

to:-

1. The Director, Higher Education, Orissa, Bhubaneswar.
2. The Regional Director of Education, Bargarh, Sambalpur.
3. All Officers/Section Officers, EG-I, II/EC-I, II, VI/Ad.-I, II/Dev. II/Sports Council/ Five (05) spare copies to T.S.W. Section.


P.K. Behera
24/12/05
Director (CDC.)


P.S. Dey
11/13/05

Dis. Bargarh

Principal

/R.D.E., B.M.

In exercise of power conferred under section-6
(6) of the O.E. Act. 1960 as amended upto 1994, the Committee
in Govt. Notification No. 27232/dt. 27.5.2002 in their meeting
held on Dated 3.2.04, after careful consideration have
been pleased to grant permanent recognition to the following
colleges as per the details mentioned against each.

Name of the College	Stream/ subjects with seats	Purpose	From the academic session.
1.	2.	3.	4.
1. Saswat Mahavidyalaya, Jharasingha, Dist-Bolangir.	+3 Arts - 64 seats Comp. Subjects. Eng/M.I.L.(o) 64 Each. Opt. Subjects, - Hist/pol.Sc/ Econ/Oriya-64 seats each.		2003-
2. P.S. College, Gaisilat. Dist-Bargarh.	+3 Arts - 128 seats. Comp. Subjects. Eng/M.I.L.(o) 128 Seats each. Opt. Subject. Hist/pol.Sc/ Edn/Oriya/Sans/Econ-128 seats each Hons. in Hist - 18 seats.		2003-

Sd/- P.K. Mahapatra,
Prescribed Authority-cum-
Regional Director, Regional
Directorate of Education,
Sambalpur.

Memo No.

702 (2)

Copy forwarded to the Secretary, Governing Body/
Principal, of the concerned college for information and
necessary action.

19/2/04

19/2/04

Memo No.

Deputy Director:

Chairman, CHSE, Orissa, Bhubaneswar for information and necessary
action.

Deputy Director.

Memo No.

/R.D.E. Dt.

Copy forwarded to the Director, Higher Education
Dept. of Higher Education, Orissa, Bhubaneswar for favour of
information.

Deputy Director.

Memo No.

/R.D.E. Dt.

Copy forwarded to the Director, Higher Education
Orissa, Bhubaneswar for information.

Deputy Director.

Principal
P.S. Degree College, Gaisilat
Dist-Bargarh

OFFICE OF THE REGIONAL DIRECTOR OF EDUCATION,
SAMBALPUR.

OFFICE ORDER NO. 6768 /RDE., DATE. 24/12/13

In exercise of powers conferred u/s 7(2) of O.E. Act, 1969, the Governing Body of **Panchayat Samiti Degree College, Galsilat, P.O./Block-Galsilat, Dist-Bargarh, PIN-768 037** is hereby reconstituted and approved under Rule- 25 of Odisha Education (Establishment, Recognition & Management of Private Colleges) Amendment rules- 2001 for a period of three years with effect from the date of this notification. Any Governing Body approved or existing prior to this date shall cease to continue in office on and from the date of this notification.

1. Mr. Subal Sahu	-- PRESIDENT
2. Principal I/c	-- Secretary (Ex-officio)
3. Mr. Jayaketan Tripathy	-- Member (Teachers' Representative)
4. -----	-- Member (W), (Teachers' Representative)
5. Mr. Somanath Sahu	-- Member (Non-Teaching Staff Representative)
6. Mrs. Sasmita Bhui	-- Member (Chairperson, Panchayat Samiti)
7. Mr. Deben Joshi	-- Member (M.P. Nominee)
8. Mr. Pranaya Sahu	-- Member (M.L.A.Nominee)
9. -----	-- Member (D.H.E.(O) Nominee) (W)
10. -----	-- Member (Vice-Chancellor Nominee) (W)
11. Mr. Binod Seth	-- Member (S.C.)
12. -----	-- Member (Minority Community)
13. Mr. Artastrana Joshi	-- Member (Interested in the field of Education)
14. Mrs. Sarojini Pradhan	-- Women Member
15. Mrs. Sabita Bariha	-- Women Member

The approval is subject to condition that none of the members of the Governing Body suffers from any of the disabilities contained in Para-28 of O.E. (Establishment, Recognition and Management of Private Colleges) Rules-1991.


(Dr. Prasanta Kumar Mahapatra)
Regional Director of Education-Cum-
Prescribed Authority



*seen
Guruji*
No.F.MSOS2-071/12-13 (ERO)

Date: 11.02.2013

To
The Principal/Teacher-in-charge,
Panchayat Samiti College, Gaisilat
Bargarh
Orissa 768037

Sub: Release of grant for College Development under all Schemes of Coaching for SC/ST & Minorities and Scheme of Equal Opportunity Centre– Twelfth Plan.

Sir/Madam,

This has reference to the UGC, Head Office Memorandum No.F.7-1/2012 (CPP-II) dated 24th August, 2012 and note from the Secretary, UGC dated 27th August, 2012. An “On account” grant of 25% of Eleventh Plan allocation (only for the recurring component) has been released to Colleges under the Twelfth Plan, for the four Schemes mentioned below:

1. Remedial Coaching for SC/ST/OBC (non-creamy layer) & Minorities.
2. Coaching Classes for Entry in services for SC/ST/OBC (non-creamy layer) & Minorities.
3. Coaching for NET/SET for SC/ST/OBC (non-creamy layer) & Minorities.
4. Equal Opportunity Centre in Colleges.

Break-up of grant:

Name of the Scheme	SC Component (Rs.) (50%/35%/33.33)	ST Component (Rs.) (50%/35%/33.33)	General Component (Rs.) (15%/33.34%)	Total (Rs.)
Remedial -Recurring	83325	83325	83350	250000
				0
0	0	0	0	0

The College may utilise this grant only for items allowed under the recurring component given in Eleventh Plan Guidelines.

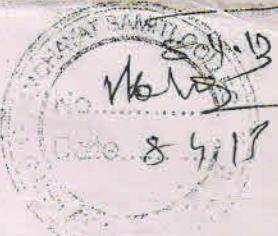
Yours faithfully,

[Signature]
(Dr. Ratnabali Banerjee)
Joint Secretary



*Seen
Arun*

UNIVERSITY GRANTS COMMISSION
EASTERN REGIONAL OFFICE
LB 8 Sector III Salt Lake, Kolkata 700 098



No. OS2-071/12-13 (ERO)

The Accounts Officer
University Grants Commission
Eastern Regional Office, Kolkata 700 098

Date: 30-Mar-13

S.No. 215789

Sub : Release of Grant-in-Aid during the Current financial year, during XIIth Plan, to
Panchayat Samiti College, Gaisilat

Sir/Madam,

I am directed to convey the sanction of the Commission for payment of Rs 110000 towards the scheme XIIth Plan College Development to the Principal, Panchayat Samiti College, Gaisilat for the Plan expenditure to be incurred during the current financial year as per details given below:

Purpose of the grant	Approved allocation (Rs.)	Amount already sanctioned (Rs.)	Amount being sanctioned now (Rs.)	Total grant including the grant now being sanctioned (Rs.)
Undergraduate				
General District				
Books & Journals	0	0	55000	55000
Equipment	0	0	55000	55000
		Total	110000	

The College is requested to note:

- A. General District: General -77.5%, SC-15%, ST-7.5%.
- B. SC District: General-62.5%, SC-30%, ST-7.5%.
- C. ST District: General -55%, SC-15%, ST-30%.
- D. No photocopy of bills/vouchers or the originals and detailed list of purchases should be sent with the accounts submitted unless specifically called for.

1. The sanctioned amount is debitable to the major head I.B-(i)b and valid for payment during the current financial year only.
2. The amount of the grant shall be drawn by the Accounts Officer (Drawing and Disbursing Officer), University Grants Commission on the Grant-in-Aid bill and shall be disbursed to and credited to grantee as above through Demand Draft.
3. The grant is subject to the adjustment on the basis of Utilisation Certificate in the prescribed proforma submitted by the University/College/Institution.
4. The University/College shall maintain proper accounts of the expenditure out of the grant which shall be utilised only on approved items of expenditure.
5. The Utilisation Certificate to the effect that the grant has been utilised for the purpose for which it has been sanctioned shall be furnished to the University Grants Commission as early as possible after the closing of the current financial year.
6. The assets acquired wholly or substantially out of the University Grants Commission's grant shall not be disposed or encumbered or utilised for the purpose other than those for which the grant was given, without proper sanction of the University Grants Commission.
7. A register of assets acquired, wholly or substantially out of the grant shall be maintained by the University/College in the prescribed form.
8. The granted institution shall ensure the utilization of grant-in-aid for which it is being sanctioned/paid. In case of non-utilization/part utilization, the simple interest @10% per annum as amended from time to time on unutilized amount from the date of drawal to the date of refund as per provisions contained in General Financial Rules of Govt. of India will be charged.
9. The University/College shall follow strictly all the instructions issued by the Government of India from time to time with regard to reservation of posts to Scheduled Castes and Scheduled Tribes.
10. The University/College shall fully implement the Official Language Policy of the Union Govt. and comply with the Official Language Act, 1963 and Official Languages (used for official purposes of the Union) Rules, 1976 etc.
11. The sanction issues in exercise of the delegation of powers vide Commission Office Order No. 25/92 dated May 01, 1992.
12. An amount of Rs. out of the grant of Rs. sanctioned vide letter No. F. (ERO) dated
13. The funds to the extent are available under the Scheme.

Copy forwarded for information and necessary action to:

Yours faithfully,

(Dr. Ratnabali Banerjee)
Joint Secretary

Panchayat Samiti College, Gaisilat

Bargarh

Orissa 768037

He/She is requested to abide by these instructions/Guidelines of sanction order.

University

2. Registrar/ Director, Co-ordinator, College Development Council, Sambalpur
3. Auditor General, Govt. of Orissa
4. The Secretary, Higher Education, Govt. of Orissa
5. The Director of Public Instructions (Higher Education) Govt. of Orissa
6. Undergraduate

(Dr. Ratnabali Banerjee)
Joint Secretary



UNIVERSITY GRANTS COMMISSION
EASTERN REGIONAL OFFICE
LB 8 Sector III Salt Lake, Kolkata 700 098

गोपनीय विषय

No. OS2-071/12-13

(ERO) ID No. OS2-071

Date: 28-Mar-14

The Accounts Officer
University Grants Commission
Eastern Regional Office, Kolkata 700 098

S.No. 221689

Sub : Release of Grant-in-Aid during the Current financial year (2013-14), during XIth Plan, to
Panchayat Samiti College, Gaisilat

Sir/Madam,

I am directed to convey the sanction of the Commission for payment of Rs. **705640**
towards the scheme **XIth Plan College Development**
to the Principal, **Panchayat Samiti College, Gaisilat**
for the Plan expenditure to be incurred during the current financial year as per details given below:

Purpose of the grant	Approved allocation (Rs.)	Amount already sanctioned (Rs.)	Amount being sanctioned now (Rs.)	Total grant including the grant now being sanctioned (Rs.)
Undergraduate				
Plan Block Grant				
Plan Block Grant-Head-31	440820	0	176328	176328
Plan Block Grant-Head-35	1763280	176000	529312	705312
			Total	705640

The College is requested to note:

- A. SC concentrated district: SC-15%, ST-7.5%, General (including Minorities)-77.5%
- B. ST concentrated district: ST-15%, SC-7.5%, General (including Minorities)-77.5%
- C. General district: General-77.5%, SC-15% and ST-7.5%
- D. No photocopy of bills/vouchers or the originals and detailed list of purchases should be sent with the accounts submitted unless specifically called for.

2. The sanctioned amount is debitable to Head 1.B-(i)b and valid for payment during the financial year 2013-14 only.
3. The amount of the grant shall be drawn by the Accounts Officer (Drawing and Disbursing Officer), University Grants Commission on the Grant-in-Aid bill and shall be disbursed to and credited to grantee as above through Electronic mode as per the following details:

(a) Details (Name & Address) of Account Holder:
Principal,

Panchayat Samiti College, Gaisilat

Bargarh

Orissa 768037

(b) Account No.: 3140101002161

(c) Name & Address of Branch: Canara Bank, Bargarh

(d) MICR Code of Branch: 768015302

(e) IFSC Code: CNRB0003140

(f) Type of Account: SB/Current/Cash Credit.

4. The grant is subject to the adjustment on the basis of Utilisation Certificate in the prescribed proforma submitted by the University/College/Institution.
5. The University/College shall maintain proper accounts of the expenditure out of the grant which shall be utilised only on approved items of expenditure.
6. The University/Institution may follow the General Financial Rules, 2005 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2005 and those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2005 and instructions/Guidelines there under from time to time.
7. The Utilisation Certificate to the effect that the grant has been utilised for the purpose for which it has been sanctioned shall be furnished to the University Grants Commission as early as possible after the closing of the current financial year.
8. The assets acquired wholly or substantially out of the University Grants Commission's grant shall not be disposed or encumbered or utilised for the purpose other than those for which the grant was given, without proper sanction of the University Grants Commission.
9. A register of assets acquired, wholly or substantially out of the grant shall be maintained by the University/College in the prescribed form.
10. The grantee institution shall ensure the utilization of grant-in-aid for which it is being sanctioned/paid. In case of non-utilization/part utilization, the simple interest @10% per annum as amended from time to time on unutilized amount from the date of drawal to the date of refund as per provisions contained in General Financial Rules of Govt. of India will be charged.



ज्ञानविज्ञान विभाग

UNIVERSITY GRANTS COMMISSION
EASTERN REGIONAL OFFICE
LB 8 Sector III Salt Lake, Kolkata 700 098

11. The University/College shall follow strictly the Government of India/UGC's guidelines regarding implementation of the reservation policy (both vertical (for SC,ST&OBC) and horizontal (for persons with disability etc.) in teaching and non-teaching posts.
12. The University/College shall fully implement the Official Language Policy of the Union Govt. and comply with the Official Language Act, 1963 and Official Languages (used for official purposes of the Union) Rules, 1976 etc.
13. The sanction issues in exercise of the delegation of powers vide UGC Order No. 130/2013 [F.No.10-11/12(Admn.IA&B)] dated 28.5/2013.
14. The University/Institutions shall strictly follow the UGC Regulations on curbing the menace of Ragging in Higher Education Institutes, 2009.
15. The University/Institutions shall take immediate action for its accreditation by National Assessment & Accreditation Council (NAAC).
16. The accounts of the University/Institutions will be open for audit by the Controller & Auditor General of India in accordance with the provisions of General Financial Rules, 2005.
17. The annual accounts i.e. balance sheet, income and expenditure statement and receipts and payments are to be prepared strictly in accordance with the Uniform Format of Accounting prescribed by Government.
18. Funds to the extent of Rs. _____ are available under the scheme.
19. This issue with the concurrence of UGC vide Diary No 531 (UGC) dated 3/28/2014
20. This issue with the approval of _____ vide Diary No. _____ dated _____

Yours faithfully,


(Dr. Mohammad Arif)
Joint Secretary

Copy forwarded for information and necessary action to :

1. Principal,
Panchayat Samiti College, Gaisilat
Bargarh
Orissa 768037

He/She is requested to abide by these instructions/Guidelines of sanction order

2. Registrar/ Director, Co-ordinator, College Development Council, Sambalpur University
3. Auditor General, Govt. of Orissa
4. The Secretary, Higher Education, Govt. of Orissa
5. The Director of Public Instructions (Higher Education) Govt. of Orissa
6. Undergraduate

Details of the amount is being released:

General component: Rs.	546871
SC component: Rs.	105846
ST component: Rs.	52923
TOTAL:	705640


(Avtar Singh)
Under Secretary



*See
Drawn
14/4/13*

UNIVERSITY GRANTS COMMISSION
EASTERN REGIONAL OFFICE
LB 8 Sector III Salt Lake, Kolkata 700 098

*11
12/4/13*

No. MSOS2-071/12-13 (ERO)

Date: 18 Mar 13

18 Mar 2013

The Accounts Officer
University Grants Commission
Eastern Regional Office, Kolkata 700 098

S.No. 214963

Sub : Release of Grant-in-Aid during the Current financial year, during XIIth Plan, to
Panchayat Samiti College, Gaisilat

Sir/Madam,

I am directed to convey the sanction of the Commission for payment of Rs. **125000** towards the scheme **Merged Scheme** to the Principal, **Panchayat Samiti College, Gaisilat** for the Plan expenditure to be incurred during the current financial year as per details given below:

Purpose of the grant	Approved allocation (Rs.)	Amount already sanctioned (Rs.)	Amount being sanctioned now (Rs.)	Total grant including the grant now being sanctioned (Rs.)
Merged Schemes-XII Plan				
General District				
Remedial-Non-Recurring	0	0	125000	125000
		Total	125000	

The College is requested to note:

- A. SC concentrated district: SC-50%, ST-35%, General (including Minorities)-15%
- B. ST concentrated district: ST-50%, SC-35%, General (including Minorities)-15%
- C. General district: Equal distribution amongst the three (SC, ST and General)
- D. No photocopy of bills/vouchers or the originals and detailed list of purchases should be sent with the accounts submitted unless specifically called for.

1. The sanctioned amount is debitable to the major head 1.b-(i)c and valid for payment during the current financial year only.
2. The amount of the grant shall be drawn by the Accounts Officer (Drawing and Disbursing Officer), University Grants Commission on the Grant-in-Aid bill and shall be disbursed to and credited to grantee as above through Demand Draft.
3. The grant is subject to the adjustment on the basis of Utilisation Certificate in the prescribed proforma submitted by the University/College/Institution.
4. The University/College shall maintain proper accounts of the expenditure out of the grant which shall be utilised only on approved items of expenditure.
5. The Utilisation Certificate to the effect that the grant has been utilised for the purpose for which it has been sanctioned shall be furnished to the University Grants Commission as early as possible after the closing of the current financial year.
6. The assets acquired wholly or substantially out of the University Grants Commission's grant shall not be disposed or encumbered or utilised for the purpose other than those for which the grant was given, without proper sanction of the University Grants Commission.
7. A register of assets acquired, wholly or substantially out of the grant shall be maintained by the University/College in the prescribed form.
8. The grantee institution shall ensure the utilization of grant-in-aid for which it is being sanctioned/paid. In case of non-utilization/part utilization, the simple interest @10% per annum as amended from time to time on unutilized amount from the date of drawal to the date of refund as per provisions contained in General Financial Rules of Govt. of India will be charged.
9. The University/College shall follow strictly all the instructions issued by the Government of India from time to time with regard to reservation of posts to Scheduled Castes and Scheduled Tribes.
10. The University/College shall fully implement the Official Language Policy of the Union Govt. and comply with the Official Language Act, 1963 and Official Languages (used for official purposes of the Union) Rules, 1976 etc.
11. The sanction issues in exercise of the delegation of powers vide Commission Office Order No. 25/92 dated May 01, 1992.
12. An amount of Rs. _____ out of the grant of Rs. _____ sanctioned vide letter No. F. (ERO) dated has been utilized by the College for the purpose for which it was sanctioned and noted in the Grant-in-Aid Register.
13. The funds to the extent are available under the Scheme.

Copy forwarded for information and necessary action to .

1. Principal

Panchayat Samiti College, Gaisilat

Bargarh

Orissa 768037

He/She is requested to abide by these instructions/Guidelines of sanction order.

2. Registrar/ Director, Co-ordinator, College Development Council, Sambalpur University
3. Auditor General, Govt. of Orissa
4. The Secretary, Higher Education, Govt. of Orissa
5. The Director of Public Instructions (Higher Education) Govt. of Orissa
6. Merged Schemes-XII Plan

Yours faithfully,
(Dr. Ratnabali Banerjee)
Joint Secretary

U
(Dr. Ratnabali Banerjee)
Joint Secretary



UNIVERSITY GRANTS COMMISSION
EASTERN REGIONAL OFFICE
LB 8 Sector III Salt Lake, Kolkata 700 098

No. WHO-009/14-15

(ERO) ID No. OS2-071

Date: 25-Mar-15

The Accounts Officer
University Grants Commission
Eastern Regional Office, Kolkata 700 098

S.No. 225492

Sub : Release of Grant-in-Aid during the Current financial year (2014-15), during XIth Plan, to
Panchayat Samiti College, Gaisilat
Sir/Madam,

I am directed to convey the sanction of the Commission for payment of Rs. 1500000 towards the scheme Women's Hostel Special Scheme to the Principal, Panchayat Samiti College, Gaisilat for the Plan expenditure to be incurred during the current financial year as per details given below:

Purpose of the grant	Approved allocation (Rs.)	Amount already sanctioned (Rs.)	Amount being sanctioned now (Rs.)	Total grant including the grant now being sanctioned (Rs.)
Women's Hostel	3000000	0	1500000	1500000
			Total	1500000

The College is requested to note:

- A. SC component: 15%, ST component: 7.5%, General component (including Minorities): 77.5%
- B. No photocopy of bills/vouchers or the originals and detailed list of purchases should be sent with the accounts submitted unless specifically called for.

2. The sanctioned amount is debitable to Head 2.A(i)b and valid for payment during the financial year 2013-14 only.
3. The amount of the grant shall be drawn by the Accounts Officer (Drawing and Disbursing Officer), University Grants Commission on the Grant-in-Aid bill and shall be disbursed to and credited to grantee as above through Electronic mode as per the following details:

(a) Details (Name & Address) of Account Holder:
Principal,

Panchayat Samiti College, Gaisilat

Bargarh

Odisha 768037

(b) Account No.: 3140101002161

(c) Name & Address of Branch: Canara Bank, Bargarh

(d) MICR Code of Branch: 768015302

(e) IFSC Code : CNRB0003140

(f) Type of Account : SB/Current/Cash Credit.

You are requested to confirm the receipt of the above amount in your account by sending back the enclosed stamped receipt within 7 days.

4. The grant is subject to the adjustment on the basis of Utilisation Certificate in the prescribed proforma submitted by the University/College/Institution.
5. The University/College shall maintain proper accounts of the expenditure out of the grant which shall be utilised only on approved items of expenditure.
6. The University/Institution may follow the General Financial Rules, 2005 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2005 and those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2005 and instructions/Guidelines there under from time to time.
7. The Utilisation Certificate to the effect that the grant has been utilised for the purpose for which it has been sanctioned shall be furnished to the University Grants Commission as early as possible after the closing of the current financial year.
8. The assets acquired wholly or substantially out of the University Grants Commission's grant shall not be disposed or encumbered or utilised for the purpose other than those for which the grant was given, without proper sanction of the University Grants Commission.
9. A register of assets acquired, wholly or substantially out of the grant shall be maintained by the University/College in the prescribed form.



ज्ञान-विज्ञान विमुक्तये

UNIVERSITY GRANTS COMMISSION
EASTERN REGIONAL OFFICE
LB 8 Sector III Salt Lake, Kolkata 700 098

10. The grantee institution shall ensure the utilization of grant-in-aid for which it is being sanctioned/paid. In case of non-utilization/part utilization, the simple interest @10% per annum as amended from time to time on unutilized amount from the date of drawal to the date of refund as per provisions contained in General Financial Rules of Govt. of India will be charged.
11. The University/College shall follow strictly the Government of India/UGC's guidelines regarding implementation of the reservation policy [both vertical (for SC,ST&OBC) and horizontal (for persons with disability etc.) in teaching and non-teaching posts.
12. The University/College shall fully implement the Official Language Policy of the Union Govt. and comply with the Official Language Act, 1963 and Official Languages (used for official purposes of the Union) Rules, 1976 etc.
13. The grants should not be used for Self-Financing/Unaided Courses.
14. It may be noted that the accounts of the grant-in-aid institution shall be subject to inspection by Officers of the ERO, UGC, Kolkata.
15. The interest earned by the University/Colleges/Institute on this grant-in-aid shall be treated as additional grant and may be shown in the UC/Statement of expenditure to be furnished by grantee institution.
16. The sanction issues in exercise of the delegation of powers vide UGC Order No. 130/2013 [F.No.10-11/12(Admn.IA&B)] dated 28.5.2013.
17. The University/Institutions shall strictly follow the UGC Regulations on curbing the menace of Ragging in Higher Education Institutes, 2009.
18. The University/Institutions shall take immediate action for its accreditation by National Assessment & Accreditation Council (NAAC).
19. The accounts of the University/Institutions will be open for audit by the Controller & Auditor General of India in accordance with the provisions of General Financial Rules, 2005.
20. The annual accounts i.e. balance sheet, income and expenditure statement and receipts and payments are to be prepared strictly in accordance with the Uniform Format of Accounting prescribed by Government.
21. Funds to the extent of Rs. _____ are available under the scheme.
22. This issue with the concurrence of UGC vide Diary No 1968 (UGC) dated 25.02.2015

23. This issue with the approval of _____ vide Diary No. _____ dated _____

Details of the amount is being released:

General component (3A): Rs.	1162500
SC component (3B): Rs.	225000
ST component (3C): Rs.	112500
TOTAL:	1500000

Yours faithfully,

(Dr. G. Srinivas)
Joint Secretary

Copy forwarded for information and necessary action to :

1. Principal,
Panchayat Samiti College, Gaisilat
Bargarh
Odisha 768037
He/She is requested to abide by these instructions/Guidelines of sanction order
2. Registrar/ Director, Co-ordinator, College Development Council, Sambalpur University
3. Auditor General, Govt. of Odisha
4. The Secretary, Higher Education, Govt. of Odisha
5. The Director of Public Instructions (Higher Education) Govt. of Odisha
6. Women's Hostel

(Dr. G. Srinivas)
Joint Secretary



विश्वविद्यालय अनुदान आयोग
 University Grants Commission
 (मानव संसाधन विकास मंत्रालय, भारत सरकार)
 (Ministry of Human Resource Development, Govt of India)
 Eastern Regional Office
 LB-8, Sector-III, Salt Lake,
 Kolkata-700 098 (West Bengal)
 दूरभाष Phone: (033) 2335 4767/फैक्स Fax: (033) 2335 0586
 ई-मेल Email: ugcero_kolkata@yahoo.in

No.F.WHO-009/14-15 (ERO)

Date: 09.02.2015

To

The Principal,
 Panchayat Samiti College, Gaisilat
 Bargarh
Orissa - 768037

Sub: Approval of Financial Assistance under the Special Scheme of Women's Hostel for Colleges during the Twelfth Plan period.

Sir/Madam,

I am directed to refer to the proposal of your College to the University Grants Commission for financial assistance under the above scheme, and to convey that the UGC, has approved the following grant for the Construction of Women's Hostel during the Twelfth Plan period.

Purpose	Amount allocated (Rs.)
Construction of Women's Hostel	Rs.3000000/-

The UGC's share will be limited to Rs.3000000/- (indicated above) or 100% of the actual expenditure, whichever is less. **Expenditure over and above the UGC share will have to be borne by the College from its own resources.**

The above approval is subject to the general conditions of General Development Building Guidelines and as per the Construction of Women's Hostel Guidelines prescribed by the UGC during the Twelfth Plan period. The procedure prescribed for construction projects will have to be followed by the grantee institution.

The College may commence the project only after submission of the required documents/information mentioned at Annexure-I.

Last date of submission 24.04.15

Contd.....



Government of India

Ministry of Human Resource Development

Department of Higher Education

Statistics Division

New Delhi

Certificate



Reference No. C-40899-2015

This is to certify that Jayaketan successfully uploaded the data of All India Survey on Higher Education (AISHE) 2015-2016.

Tripathy of P.S.College,Gaisilat has

(B N Tiwari)

Deputy Director General

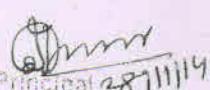
Dated: 25/03/2016

ANNUAL BUDGET FOR THE SESSION 2014-15
PANCHAYAT SAMITI DEGREE COLLEGE, GAISILAT, DIST-BARGARH (ODISHA)

INCOME

Sl. No.	Income	Amount	No. of Student	Amount	Remarks
1	Development Fees +3 1 st Year Arts	4000	128	512000	
	Development Fees +3 2 nd Year Arts	1500	128	192000	
	Development Fees +3 3 rd Year Arts	1500	128	192000	
2	Subsidiary Fees +3 1 st Year Arts				
	Subsidiary Fees +3 2 nd Year Arts	1000x	128	128000	
	Subsidiary Fees +3 3 rd Year Arts	500x	128	64000	
		500x	128	64000	
3	Tuition Fees	1200x	110(Hons.)	132000	
		600x	270 (Pass)	162000	
4	CLC and other Fees	100x	200	20000	
	Total Income			1466000	

(Rupees Fourteen Lakh Sixty six Thousand) Only.


 Principal 28/11/14
 P.S. Degree College, Gaisilat
 Dist. Bargarh

EXPENDITURE

Sl.	Item	Amount	Remarks
1	Payment to Sambalpur University Registration Fees & Sports Fees	25000	
2	Payment to Contingencies Staff, Lady Attendant, Night Watch, Env. Teacher, Jr-Asst. and DEO	132000	
3	Library Books	100000	
4	Printing Materials	25000	
5	Electrifications and Electricity charge	20000	
6	College Examinations	30000	
7	Puja & Celebration	50000	
8	Annual Function	80000	
9	Repair & Maintenance	40000	
10	Game & Sports	50000	
11	T.A & D.A	30000	
12	Furniture's	100000	
13	College Magazine	60000	
14	S.S.G	20000	
15	Education Apparatus	20000	
16	Telephone & Net	40000	
17	Contingencies	50000	
18	Miscellaneous	50000	
19	Computer Room Renovation	30000	
20	Calender	10000	
21	Library Room Renovation		
22			
23			
24			
25			
26			
27	Total	982000	

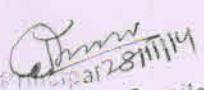
(Rupees Nine Lakh Eighty Two Thousand) Only.

Income : - 1466000

Expenditure : - 982000

Surplus : - 484000

(Rupees Four Lakh Eighty Four Thousand) only


 Sambalpur 28/11/14
 P.S. Degree College, Garsila
 Dist. Baraburh

PANCHAYAT SAMITI DEGREE COLLEGE
AT/PO: GAISILAT, DIST: BARGARH,ODISHA

Receipt & Payment Account for the year ended 31.03.2015

RECEIPTS	AMOUNT(₹)	AMOUNT(₹)	PAYMENTS	AMOUNT(₹)	AMOUNT(₹)
To Opening Balance-Cash at bank-SDCC	36575.00		By Printing & Stationaries		16398.00
To Opening Balance-Cash at bank-SBI	345812.00		By T.A. & D.A.		14050.00
To Opening Balance-Cash-in-hand	0.00		By Contingencies		7619.00
To Staff Advance	40000.00		By Repairs & maintenance		77981.00
To Building Advance	25250.00		By Miscellaneous Expenses		30480.00
To Fees & Fines	447637.00		By Games & Sports Fees		43017.00
To Development Fees	688600.00		By Puja & Functions		188589.00
To Examination Fees	1322050.00		By Bank Commission		470.00
To Bank Interest	370250.00		By Electrical Charges		14741.00
To Grant in aid-from Govt	26336.00		By Student Regd fees		43944.00
	511000.00		By News papers & Magazines		36150.00
			By Student Excursion		26550.00
			By House Exam Expenses		9880.00
			By Books		82459.00
			By +3 exam exps		350860.00
			By Capital Work in progress-Building		384182.00
			By Furnitures & Fixtures		108500.00
			By Repair & Maintenance-Computers		39989.00
			By Office Equipments		56870.00
			By Staff Salaries		425922.00
			By Tuition Fees-paid to Govt.		75485.00
			By Closing Balance-Cash at bank-SDCC	406557.00	
			By Closing Balance-Cash at bank-SBI	883680.00	
			By Closing Balance-Cash-in-hand	0.00	
			By Staff Advance	41500.00	
				1331737.00	1331737.00
				3365873.00	3365873.00

VIDE OUR REPORT OF EVEN DATE ANNEXED
FOR LAL DASH & CO
Chartered Accountants

ABP

(AB PRADHAN, F.C.A.)

PARTNER

IN NO - 203152



**Government of Odisha
Department of Higher Education**

No..... 38.....HE/Dated 02/01/2015

From, **VIII-HE-COOD-PG-0033/14**

Sri Durga Prasad Behera, I.A.S
Additional Secretary to Govt.

To

The Principals
All Govt. /Non Govt. (Aided/ Block Grant/Unaided)/Self Financing/
Autonomous Colleges of the State

Sub: Implementation of Common Holiday List – 2015.

Madam/Sir,

I am directed to say that in order to bring uniformity in observing holidays, the following **“Common Holiday List”** shall be strictly followed in all Govt./Non Govt. (Aided/Block Grant/Unaided)/Self Financing/Autonomous Colleges under Higher Education Department, Odisha, during the calendar year 2015. Any deviation to this shall be viewed seriously.

Common Holidays List For The Calendar Year 2015				
Sl. No.	Occasion	Date	Day	No. of holidays excluding Sundays
1	New Years Day	01.01.2015	Thursday	1
2	Makar Sankranti	14.01.2015	Wednesday	1
3	Netaji Jayanti	23.01.2015	Friday	1
4	Saraswoti Puja	24.01.2015	Saturday	1
5	Republic Day	26.01.2015	Monday	1
6	Maha Sivaratri	17.02.2015	Tuesday	1
7	Panchayat Raj Divas	05.03.2015	Thursday	1
8	Holi	06.03.2015	Friday	1
9	Shree Ram Navami	28.03.2015	Saturday	1
10	Utkal Divas	01.04.2015	Wednesday	1
11	Good Friday	03.04.2015	Friday	1
12	Maha Visuva Sankranti / Dr.B.R. Ambedkar Jayanti	14.04.2015	Tuesday	1
13	Summer Vacation	11.05.2015 to 18.06.2015	Monday to Thursday	34 (Excluding 5 Sundays)
14	Shree Gundicha/Id-Ul-Fitre	18.07.2015	Saturday	1
15	Independence Day	15.08.2015	Saturday	1
16	Rakhi Purnima	29.08.2015	Saturday	1
17	Janmasthami	05.09.2015	Saturday	1
18	Ganesh Puja	17.09.2015	Thursday	1
19	Nuakhai	18.09.2015	Friday	1
20	Idul-Juha	24.09.2015	Thursday	1
21	Gandhi Jayanti	02.10.2015	Friday	1
22	Mahalaya	12.10.2015	Monday	1
23	Puja Vacation	19.10.2015 to 27.10.2015	Monday to Tuesday	9 (Including 1 Sunday)
24	Kali Puja	10.11.2015	Tuesday	1
25	Diwali	11.11.2015	Wednesday	1
26	Bada Osha	24.11.2015	Tuesday	1
27	Rasa Purnima	25.11.2015	Wednesday	1
28	Prathamastami	03.12.2015	Thursday	1
29	X-Mas Day	25.12.2015	Friday	1
30	Reserve Holidays			2
		Total number of Holidays		72

Reserve holidays shall be availed by respective colleges as per local needs and the dates of reserve holidays should be intimated to the Govt. through e-space with copy to the Director, Higher Education and the concern Regional Directors of Education within seven days from the date of issue of this order. Provided that, no college can avail reserve holidays in the last week of December.

This is for your kind information and necessary action.

Yours faithfully,

Additional Secretary to Government

Memo No. 39(12) / HE / Dated 27-15

Copy forwarded to the Director, Higher Education, Odisha/All Regional Directors of Education / Utkal University / Berhampur University / Sambalpur University / Fakir Mohan University / North Odisha University /Shree Jagannath Sanskrit University/Ravenshaw University/ Council of Higher Secondary Education, Odisha for information and necessary action.

Additional Secretary to Government

Memo No. 40 / HE / Dated 27-15

Copy forwarded to Dr. Mihir Kumar Das, Officer in-charge, Performance Tracking Cell (Higher Education) for information.

Additional Secretary to Government